

Minutes of the Regular Council meeting of the Council of the Village of Fruitvale held on December 2, 2019 in the Council Chambers.

Council Present:	Mayor:	Steve Morissette
	Councillors:	Vickie Fitzpatrick Lindsay Kenny Bert Kniss Bill Wenman
Staff Present:	Acting Chief Administrative Officer:	Kelli Tuttle
Media Present:		Nil
Gallery:		23 Public

CALL TO ORDER

Mayor Morissette called the meeting to order at 6:00 pm.

ADOPTION OF AGENDA

2019-12-02-01

MOVED Fitzpatrick / SECONDED Kniss

THAT the agenda be adopted.

CARRIED

DELEGATIONS, PRESENTATIONS & RECOGNITIONS

a. Clark White, SwingSationS - Fruitvale Memorial Hall bookings

Mr. White attended the Council meeting on behalf of the musical band, The SwingSationS, to request an exception to the Fruitvale Memorial Centre booking policy of paying the rental cost at the time of booking. He explained that until tickets are sold for the SwingSationS dance, there is no money available. In the past, the rental cost and damage deposit was paid when the keys were picked up.

b. Terry Van Horne, Lower Columbia Initiatives Corporation, Wes Startup, Chair of the LCIC board, and Bill Van Beek, President of the LCCDTS - Update

Terry Van Horne, along with Wes Startup and Bill Van Beek attended the Council meeting to give Council an overview of the 2018/2019 Lower Columbia Initiatives Corporation Annual Report. She spoke on the Imagine Kootenay (IK) Initiative, which is a joint initiative of local governments, economic development organizations and Chambers of Commerce with the aim of attracting and supporting investment and workforce development throughout the Kootenay and Boundary region. The website, imaginekootenay.com is a one-stop online resource promoting workforce and investment attraction and highlights the benefits of living and working in the Kootenays. Also mentioned was the need for industrial lands. If there is any industrial land available, please let the LCIC know about it.

ADOPTION OF MINUTES

a. Minutes of the Regular Council Meeting held on November 4, 2019

2019-12-02-02

MOVED Fitzpatrick / SECONDED Kniss

THAT the minutes of the regular Council meeting held November 4, 2019 be adopted as presented.

CARRIED

CONSENT AGENDA

a. For Information Only

1. UBCM

a. Requests for Support

(i) **City of Victoria**

1. Safer Drug Supply to Save Lives
2. Observed Inhalation Sites for Overdose Prevention

b. The Compass

(i) November 20 & 27, 2019

2. Newsletter from the Office of the Senior's Advocate dated November 29, 2019
3. RDKB
 - a. News Release re: New Board Chair
4. SPCA Report for the month of October, 2019
5. Metal Tech Alley Newsletter

2019-12-02-03

MOVED / SECONDED

THAT the Consent Agenda For Information Only correspondence be received and filed.

CARRIED

STAFF REPORTS

a. T. Gallamore, BV Youth Action Network Report

Tammy Gallamore, Coordinator for the BV Youth Action Network highlighted the events that took place for the month of November.

b. K. Tuttle, Acting Chief Administrative Officer Report

Kelli Tuttle, Acting Chief Administrative Officer reported to Council on the operations of the Village of Fruitvale to December 2, 2019.

2019-12-02-04

MOVED Fitzpatrick / SECONDED Wenman

THAT the staff reports from T. Gallamore, BV Youth Action Network Coordinator and K. Tuttle, Acting Chief Administrative Officer be received as presented and appended to the minutes as available.

CARRIED

COUNCIL MEMBER AND COMMITTEE REPORTS

Councillor Fitzpatrick Report

Councillor Fitzpatrick reported on the spirit event, Candy Cane Lane, happening on Saturday, December 7, 2019 at 11:00 am in the Pole Yard and on the staff Christmas party held on November 30, 2019.

Councillor Kenny Report

Councillor Kenny verbally reported that she is working with the railway company regarding a crossing for strollers and walkers over the railway tracks.

Councillor Kniss Report

Councillor Kniss verbally reported that the Lower Columbia Affordable Housing want to hire management. He also thanked Councillor Fitzpatrick for all her work on Spirit Events and Age Friendly.

Councillor Wenman Report - Nil

Mayor Morissette Report

Mayor Morissette reported on the personnel committee and the Family Action Network Leaders lunch and learn meeting he attended.

From the Regional District of Kootenay Boundary meetings, he reported on the BV Water Service, BV Recreation and the Solid Waste Steering Committee.

2019-12-02-05

MOVED Wenman / SECONDED Kniss

THAT the Council Member Reports be received as presented and appended to the minutes as available.

CARRIED

2019-12-02-06

MOVED Fitzpatrick / SECONDED Kniss

THAT staff add Christmas decorations to the next Committee of the Whole meeting.

CARRIED

Committee of the Whole Recommendations - Nil

CORRESPONDENCE REQUIRING ACTION

- a. BV Manor Society - Request for Angle Parking in front of the manor on Main Street and Laurier Avenue

2019-12-02-07

MOVED Wenman / SECONDED Kniss

THAT the staff be directed to reply to the Beaver Valley Manor Society informing them that the street is too narrow for angle parking and they will need to explore other options using their own property.

CARRIED

- b. Yukon/BC Command of the Royal Canadian Legion - Request for support

2019-12-02-08

MOVED Fitzpatrick / SECONDED Kniss

THAT due to budget constraints the Village of Fruitvale is unable to financially support the Military Service Recognition Book at this time.

CARRIED

UNFINISHED BUSINESS

- a. Middle School RFP

2019-12-02-09

MOVED Kniss / SECONDED Fitzpatrick

THAT Council approve by resolution the award of the Former Middle School Master Plan to City Spaces Consulting Ltd for the bid price of \$55,468.

CARRIED

NEW BUSINESSa. Retail Cannabis**2019-12-02-10**

MOVED / SECONDED

THAT Council directs staff to respond to the LCRB and provide a positive recommendation regarding the Application for a Non-Medical Cannabis Retail Store Licence at the location of 1939 Main Street Fruitvale issued to 0903141 B.C. Ltd. The Village of Fruitvale views the general impact on the community as strengthening the business sector with little impact on residential areas. The Village of Fruitvale has gathered the views of residents through a public consultation process with the general view that the license has little effect on the community with only one resident speaking against the licence, therefore the Village of Fruitvale recommends the application be approved.

CARRIED

b. Seniors' Gym Opening

Councillor Wenman pointed out that if gym was set-up without a user fee, it would be Village of Fruitvale tax dollars used to run the facility. Since users are from the Village of Fruitvale, Montrose and Area A, it makes sense that a user fee is charged.

2019-12-02-11

MOVED Wenman / SECONDED Fitzpatrick

THAT Council approves, by resolution, the opening of the seniors' gym facility to non-senior users for a trial period of six (6) months beginning January 1, 2020 and ending June 30, 2020 following the Plan Details as described in the CAO report to Council RFD – Seniors' Gym Trial Opening dated December 2, 2019.

CARRIED

c. Seniors' Gym Use - Request from Fruitvale Elementary School

Councillor Wenman spoke against the request from the Fruitvale Elementary School for a student to use the gym with a teacher sponsor. He feels it is not the right time to be allowing anyone under the age of 20 into the gym.

Mayor Morissette also spoke against the request as not being the right time.

2019-12-02-12

MOVED Fitzpatrick / SECONDED Kniss

THAT the request from the Fruitvale Elementary School for a student to use the gym be denied.

CARRIED

d. Outdoor Ice Rink

2019-12-02-13

MOVED Fitzpatrick / SECONDED Wenman

THAT Council directs staff to forego implementation of an outdoor ice rink for the 2019 to 2020 season AND FURTHER THAT staff ask Beaver Valley Recreation if they are interested in implementing the outdoor rink for the current season AND FURTHER THAT staff explore the costs during 2020 budget deliberations.

CARRIED

BYLAWS/POLICIES

a. Snow Plowing Policy

2019-12-02-14

MOVED Kniss / SECONDED Fitzpatrick

THAT the Village of Fruitvale Snow Management and Ice Control Policy #PW-2012-01 be approved as presented.

CARRIED

b. Council Procedures Bylaw # 914, 2019

2019-12-02-15

MOVED Wenman / SECONDED Kniss

THAT the Council Procedures Bylaw No. 914, 2019 be read a first time.

CARRIED

2019-12-02-16

MOVED Wenman / SECONDED Fitzpatrick

THAT the Council Procedures Bylaw No. 914, 2019 be read a second time.

CARRIED

2019-12-02-17

MOVED Fitzpatrick / SECONDED Kniss

THAT the Council Procedures Bylaw No. 914, 2019 be read a third time.

CARRIED

OPEN DISCUSSION (10 MINUTE LIMIT)

a. Council Protocol

Mayor Morissette spoke on Council protocol. Council is not to have a meeting setting outside of Council meetings. Staff deals with staff and elected official with elected official.

NOTICE OF MOTION

2019-12-02-17

MOVED Kenny / SECONDED Wenman

Councillor Kenny gave notice of her intention to propose a motion to record time and costs of plowing, sanding and removing snow on main street at the next Council meeting.

CARRIED

QUESTIONS FROM THE MEDIA/PUBLIC RELATED TO AGENDA ITEMS

Council took questions from the public on the Gym being opened to non-seniors.

James Ellison commented the following:

- Waste management
- Open gym, how much keys cost
- Was a survey done to see how many a decision people/was made for how many people
- Where is the money going to come from if equipment fails because the gym was opened to non-seniors
- What happens if there are 300 people that want to use the gym
- Dollars will not go to general revenue
- Has council looked at recouping dollars from Montrose and Area A
- Means testing for seniors payment to gym or waive for 6 months
- What about having a couples pass to the seniors gym.

Shannon Girardo stated that she is disappointed with Council's decision to open the gym to non-seniors. She feels it is disrespectful and is an insult to those who put the gym together and kept it going over the past four years. It seems Council is working to destroy the gym.

IN CAMERA SESSION

ADJOURNMENT

2019-12-02-18

MOVED Fitzpatrick / SECONDED Kniss

THAT the meeting adjourn at 7:50 pm.

CARRIED

Mayor

Certified Correct:

Chief Administrative Officer



THE CORPORATION OF
THE VILLAGE OF FRUITVALE
In the "HEART OF THE BEAVER VALLEY"

REPORT:

Date: November, 2019
To: Councillor Youth Liaison Portfolio
From: Tammy Gallamore, Youth Coordinator
SUBJECT: **Beaver Valley Youth Action Network (BVYAN)**

The following is a summary report of the BV Youth Action Network events to the end of November 2019.

November 9, 2019 – BVYAN hosted a button table at the local Craft Fair. 6 Youth maned a table charging \$2 a button, all proceeds going back to local YAN.

November 9, 2019 - BVYAN and BV Pathfinders teamed up and did the Craft Fair cleanup. Youth helped venders take materials out to their vehicles and cleaned the hall after everyone left. The Friends of the BV Library donates \$150 dollars to Beaver Valley Youth Action Network.

November 11, 2019 – Remembrance Day Service. BVYAN teamed up with the local Girl Guides and Pathfinders and recited "In Flanders Field". Older youth helped the younger girls. 13 Youth, 10 little ones in attendance.

November 15, 2019 – BVYAN hosted a social/craft night at Camp Tweedsmuir. 17 local youth hung out and made button and crafts, as well as played man tracker with headlamps outside.

November 22, 2019 – Glow Skate. BVYAN hosted a glow state at the BV Arena. 15 youth attended.

November 25, 2019 – Oversight Committee Conference Call

Beaver Valley Youth Action Network oversight committee participated in a conference call in which we discussed upcoming events and game plan for 2020. Voted to move forward in New Year with "The Leadership Journey."

November 27, 2019 – Information about upcoming events were posted and distributed around JL Crowe.

Respectfully submitted,

Tammy Gallamore
BV Youth Action Network Coordinator



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

Date: December 2, 2019
To: Mayor and Council
From: Kelli Tuttle, Acting CAO
SUBJECT: CAO Report

Introduction and Analysis:

The CAO Report to Council provides information on the operations of the Village to December 2, 2019.

1. Uncollected tax payments at the end of November 2019 amount to \$116,596 out of total collections of \$960,289 or 12% of total taxation revenue.
2. Public Works Project Update:
 - a) The Public Works Foreman has achieved his Waste Water Treatment II Certification. This certification is important for the Village in order to operate the level II Waste Water Treatment facility. The Village is now in compliance with Interior Health Authorities regulations.
 - b) The Sewer Pipe Bridge project has been completed which also completes the CWWF grant. The final report describing the asset replacement program has been filed with the fund operators and final submissions are being made to complete the entire STP Headworks, Gravity Main and Pipe Bridge project by December 31st.
 - c) The access panel to the Main Hall in the FMC was causing issues not accepting access codes and setting off alarms and not allowing exit arming. The panel has been replaced and the system seems to be operating as intended. A thermostat in the FMC also failed and is being replaced. All invoices charged to patrons for the call-outs are being reversed as the cause was found to be due to Village responsibilities.
 - d) The temporary fencing at the Cemetery will remain in place until the spring of 2020. Grants are available for community re-greening and prior to

replacing the fence, applications for grants will be submitted and further plans for beautification and privacy will be reviewed.

- e) Christmas street decoration and lighting have been installed for the Christmas season. The decorations are old and worn. Plans and discussions for the 2020 Christmas season decorating should begin with Council in order to have new decorations in place for the 2020 season. If Council wishes to discuss this item, please include a motion for Committee of the Whole Recommendations.

3. Water Works Project Update:

- a. Hydrant maintenance has been completed for 2019.

4. Corporate Services update:

- a) During the November meeting of Council, information was requested regarding the impacts to operations by extending the date for fall clean-up to the end of October. The date is chosen by staff to correspond with many events such as snowfalls, winter biweekly garbage collection start dates and public works' schedules between summer maintenance work and winter snow management. In prior years fall clean-up has trialed closer to the end of October, but snow management often interfered with the garbage removal process.
- b) Auditors were on site November 21st for the 2019 interim audit to evaluate the Village's risk controls. The year-end audit is scheduled for early February.
- c) The Board of Variance considered two variance permits in November with both being approved as minor and/or hardships to the residents. Both permits were approved for carports to be constructed without the required setback from the lot lines.
- d) The lot at 1819 Highway 3B has become unsightly and many residents have complained. The Village is currently working with the owner regarding the unsightly premises. The owner has agreed to have the unsightly premises dealt with by December 15, 2019 and the new occupant will be in to establish a business license at that time.
- e) Work has begun with City Spaces on the Former Middle School Housing Project. Staff have been gathering background information for the

consultant and the initial project meeting and public consultation session is tentatively being scheduled for January 16th and 17th, 2020.

- f) All staff job descriptions have been reviewed and some reorganization is seen to be necessary. One of the key objectives of the reorganization is to focus attention on building practical experience in junior employees to ensure they have the necessary skills developed as senior employees begin to retire. A secondary objective is to ensure only qualified and experienced employees who are ready to take on the responsibility of varying roles are being put in those higher levels of responsibility. Attachment 1 shows the comparison between the existing 2019 organizational chart and the new 2020 organizational chart.
- g) Staff have completed the data entry into the FMC security system database and have begun uploading data from the security system in the FMC to the database located on the Village's computer server. We are now able to pull data on access entry and exit from the Main Hall, Seniors Gym and all areas and doors in the FMC.
- h) Work is being done to tie up the last piece of the Davis Avenue project. The transfer of the corner of Davis Avenue and Caughlin Road to road right-of-way is proving challenging as a reservation placed on the land by the Nelson and Fort Sheppard Railway from decades earlier must be investigated, removed or consent given before the land can be transferred to road right-of-way.
- i) The Personnel Committee has reviewed the short-listed resumes for the Corporate Officer position and interviews are being arranged.
- j) St. Michaels School runs on a very tight budget and has asked the Village for some assistance. The School would like to remove and recycle the lockers from the Former Fruitvale Middle School. St. Michaels will gather a crew together that will come in and remove the lockers with very little impact on Village crews. The logistics are currently being worked out to move this forward.

Current priorities:

1. Preparing for the trial gym opening,
2. Working with the Former Middle School Housing Project Masterplan Consultant,

3. Preparing for Capital Budget,
4. Preparing for Operation Budget,
5. Preparing for the 2019 Audit,
6. Annual facility safety inspection.

Recommendations: N/A

Alternatives: N/A

Budget Impacts – N/A

Bylaw/Policy – N/A



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COUNCILLOR FITZPATRICK REPORT

Council Report for Council Meeting held on December 02, 2019.

COMMITTEES:

Affordable Housing Committee (with Councillor Kniss) -nothing to report

Personnel Committee (with Mayor Morissette and Councillor Kniss) - nothing to report

PORTFOLIOS/LIAISONS:

Seniors' Engagement - nothing to report

Spirit Events (with all Council) - Candy Cane Lane

Our event will take place on December 7, 2019 at 11:00 AM and will go until 3:00 pm. We currently have eighteen vendors registered. Council will be serving hot dogs and hot chocolate, as the Firefighters are volunteering for Santa's breakfast. The Firefighters will be having the bonfire and giving Santa a ride to Candy Cane Lane. All vendors are self sufficient. Councillor Kniss will be organizing the music for Candy Cane Lane.

The Village of Fruitvale staff Christmas party was held on November 30, 2019. The Village of Fruitvale and Area A combined their Christmas party. This was a great success, everyone that attended bowled.

Special Events (with Councillor Kenny) -

Downtown Businesses (with Councillor Wenman) - all downtown business have received Candy Cane Lane posters for their window.

OTHER

Respectfully submitted,
Councillor Vickie Fitzpatrick



**THE CORPORATION OF
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In the "HEART OF THE BEAVER VALLEY"

MAYOR MORISSETTE REPORT

Report to Council for meeting dated December 2, 2019

COMMITTEES

South Columbia Mayors & RDKB Directors Coalition

- No meetings to report on

Personnel Committee (VoF)

- Reviewing updated job descriptions.
- Reviewing applications for Corporate officer position.

OTHER

- Attended Family Action Network, Leaders lunch & learn meeting at the School Board Office November 18th with Mayors of Rossland, Warfield, Trail, and myself. They spoke of the impact early childhood education has in the years from birth to 6 years old on long term physical and mental health. Vulnerability is highest in children from the lower income brackets, for every \$1 spent in supporting children from birth to 6yrs old \$3 - \$9 is saved in mental and physical support going forward. Their ask was that municipalities support the type of things that support young families, such as libraries with children's programming, options for inexpensive physical activity, etc.

Respectfully submitted,
Mayor Steve Morissette