



THE CORPORATION OF THE VILLAGE OF FRUITVALE

JOB DESCRIPTION

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|------------------------|-----------------|-------------------|-----------------------------|
| Job Title | Labourer (Temp) | Department | Public Works |
| Classification | Temporary | Pay Grade | As per Collective Agreement |
| Bargaining Unit | CUPE Local 2087 | Revised | January 19, 2011 |

Job Summary:

Under the direction of the Foreman or Lead Hand, this position performs labouring duties associated with the operation and maintenance of the Village infrastructure and assets. In the performance of these tasks, the Labourer must exercise good judgment.

Functional Relationships

Reporting

Public Works Foreman
Water Works Foreman
Lead Hand

Internal

Chief Administrative Officer
Other Public Works staff
Administration staff

External

General Public
Contractors
Neighbouring community staff

Primary Areas of Responsibility

Road & Street Maintenance
Sidewalk & Bridge Maintenance
Water Distribution
Water Treatment
Wastewater Collection
Wastewater Treatment

Park/Cemetery/Grounds Maintenance
Garbage Collection
Storm Sewer Systems
Building & Facilities Maintenance
Vehicle/Equipment Maintenance
Safe Work Place Habits

Qualifications and Competencies:

- Valid BC Driver's License, minimum Class 5 with air brakes endorsement.
- Minimum Grade 12 graduation or equivalent.
- Workplace Hazardous Materials Information System (WHMIS) training.
- First Aid Level 1 minimum.
- Ability to interact with other employees and the public in a tactful and courteous manner.
- Ability to communicate effectively both verbally and in writing.
- Ability to understand, interpret and apply written Public Works policies and procedures.

Physical Requirements:

- Physical ability to carry out the duties of the position and in accordance with WorksafeBC recommendations.
- Manual labour may require strenuous work.
- Hepatitis A and B and Tetanus vaccine will be provided, at no cost to the employee.

Representative Duties:

- Operates and maintains various equipment including but not limited to: pick-up trucks, single-axle dump trucks without attachments, garbage truck, tractors, brusher, mowers and assorted lawn and landscaping equipment.
- Operates and maintains various smaller maintenance tools.
- Inspects repairs and maintains machinery and equipment in operation and identifies deficiencies in the operating process.

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- Performs grass cutting, lawn care weed removal, pruning, branch removal, leaf control and general park maintenance in all Village green spaces as directed.
- Performs labour duties as assigned.
- Assists with labouring requirements associated with the construction, maintenance, repair and operation of municipal infrastructure.
- Assists other job classifications in a variety of semi-skilled duties as required.
- Assists water works and wastewater works staff as directed.
- Assists wastewater works staff as directed.
- Observes all applicable safety and hygiene regulations and participates in the Village's Health and Safety Program.
- Operates all equipment and tools safely, utilizes appropriate signage and identifies safety issues to supervisor.
- Observes all applicable WorkSafeBC safety procedures and regulations.
- Maintains confidentiality with regard to any sensitive personal information received during work performance.
- Reports customer's needs and concerns to supervisor in an accurate and timely manner.
- Performs other related duties as assigned from time to time.

Additional Job Functions

- May perform portions of the work of lower or higher classified positions occasionally as required or assigned.
- Shift work may be required from time to time in accordance with the Collective Agreement.