

Minutes of the regular meeting of the Council of the Village of Fruitvale held on November 6, 2017 in Council Chambers.

Council Present:	Mayor:	Patricia Cecchini
	Councillors:	James Ellison
		Bert Kniss
		Steve Morissette
Council Absent:	Councillor:	Tabatha Webber
Staff Present:	CAO:	Lila Cresswell
Media Present:		None
Gallery:		1 member of the public

CALL TO ORDER

Mayor Cecchini called the meeting to order at 6:30 PM.

ADOPTION OF AGENDA

2017-11-177

MOVED/SECONDED

THAT the agenda be adopted as amended by the addition of addition of item c. under NEW BUSINESS; Seniors' GYM Expansion Project Funding.

CARRIED

DELEGATIONS, PRESENTATIONS & RECOGNITIONS

- a. Lower Columbia Initiatives Corporation (LCIC) – Bill Van Beek, Chair and Terry Van Horn, Executive Director

Mayor Cecchini welcomed the delegation and invited them to make their presentation.

Bill Van Beek outlined the economic development contract recently negotiated with the City of Trail and summarized the LCIC structure going forward.

Terry Van Horn presented the third quarter report for the LCIC, highlighting the increase in meaningful contacts and noting in particular the success of the "metaltechalley" initiative and the spin off benefits derived from it so far. She noted that the third quarter metrics show improved communications, inquiries and a broader interest in the region. She spoke to the importance of relationship building activities and provided a brief summary of the upcoming activities for the

final quarter of 2017. In summary, she indicated that the marketing plan is successful and on target to date.

Bill Van Beek described the last business introduction tour in detail and responded to a question regarding the Columbia Gardens vacant industrial lands and the environmental remediation study funded by Columbia Basin Trust.

Council thanked the presenters and the delegation exited the meeting.

ADOPTION OF MINUTES

- a. Minutes of the Council Meeting Held October 10, 2017

2017-11-178

MOVED/SECONDED

THAT the minutes of the Council meeting held October 10, 2017 be adopted as presented.

CARRIED

CONSENT AGENDA

- a. "For Information Only" Correspondence Listing

2017-11-179

MOVED/SECONDED

THAT the "For Information Only" correspondence listing dated for November 6, 2017 be received and appended to the minutes for record.

CARRIED

STAFF REPORTS

- a. Chief Administrative Officer's Report

2017-11-180

MOVED/SECONDED

THAT the Chief Administrative Officer's reported dated November 6, 2017 be received and appended to the minutes for record.

CARRIED

- b. Action Items Status Listing

2017-11-181

MOVED/SECONDED

THAT the Action Items Status listing dated November 4, 2017 be received.

CARRIED

c. Beaver Valley Youth Coordinator's Report

2017-11-182

MOVED/SECONDED

THAT the Beaver Valley Youth Coordinator's report for the month of October, 2017 be received.

CARRIED

**COUNCIL MEMBER AND COMMITTEE
REPORTS**

Council Member Reports

Councillor Ellison Report – appended to minutes

Councillor Kniss Report – appended to minutes

Councillor Kniss spoke to his report noting that the Lower Columbia Affordable Housing Society focus is moving from existing stock to new construction due to the cost of renovations.

Councillor Morissette Report – appended to minutes

Councillor Morissette spoke to his report and provided details regarding the Jingle Down Main upcoming event.

Councillor Webber Report – verbal

Councillor Webber reported that she was away for October but provided a summary of her activities and meetings at the September Union of BC Municipalities convention and reported she was elected again for a three year term on the Municipal Insurance Association Board.

RDKB Director Cecchini Report – verbal

Mayor Cecchini, in her role as Municipal Director, reported on the preliminary Beaver Valley Recreation Service 2018 budget projects; ice plant and arena roof. She noted that no increase in the 2018 recreation service requisition was agreed and that no further reserves would be set aside for trails after 2019. She reported that the strategic planning session had been changed to departmental work plan

presentations and that the RDKB would potentially hire a Building Inspector or Manager, or a Planning Manager.

Mayor Cecchini Report – verbal

Mayor Cecchini reported that she attended the volunteer recognition dinner for the Age Friendly program and the BC Summit on Aging November 2 and 3 and would provide more detail on her December report.

2017-11-183

MOVED/SECONDED

THAT the Council Member reports be received as presented and appended to the minutes as available.

CARRIED

Committee of the Whole Recommendations

As there was no Committee of the Whole meeting held in October, no recommendations were presented for ratification.

CORRESPONDENCE REQUIRING ACTION

- a. Canadian Mountain Municipalities Consortium Request for Support Letter

2017-11-184

MOVED/SECONDED

THAT a letter of support for the Canadian Mountain Municipalities Consortium application to the Network for Centres of Excellence for research funding be forwarded from the Village of Fruitvale.

CARRIED

- b. Royal Canadian Legion Trail Branch #11 Annual Remembrance Banquet

2017-11-185

MOVED/SECONDED

THAT Mayor Cecchini be authorized to attend the Royal Canadian Legion Trail Branch #11 Annual Remembrance Banquet on November 10, 2017 representing the Village of Fruitvale Council with expenses approved under Policy Statement FIN-2012-04 Payment of Expenses.

CARRIED

- c. South Columbia Search & Rescue Society Annual General Meeting

2017-11-186

MOVED/SECONDED

THAT Mayor Cecchini be authorized to attend the South Columbia Search & Rescue Society's Annual General Meeting and dinner on November 21, 2017 representing the Village of Fruitvale Council with expenses approved under Policy Statement FIN-2012-04 Payment of Expenses.

CARRIED

- d. Request for Fruitvale Memorial Hall Rental Waiver for Company 6 Firefighter's Children's Christmas Party

Staff was directed to ask Ms. Stefanie Clarkson, Firefighter Company 6 how many children were involved and why the Fruitvale Fire Hall was not being used for the party.

Due to the time constraints, staff was directed to forward the information to Council by email and any resulting decision would be ratified on the December Council agenda.

ITEM DEFERRED TO DECEMBER AGENDA

UNFINISHED BUSINESS

- a. Asset Management Financial Plan Report

2017-11-187

MOVED/SECONDED

THAT Council receive and approve the Village of Fruitvale Asset Management Financial Plan report dated November 2017 as prepared by Urban Systems Ltd.

CARRIED

- b. Asset Management and Financial Management Policy Document

2017-11-188

MOVED/SECONDED

THAT Council receive and approve the Village of Fruitvale Asset Management and Financial Management Policy document report dated November 2017 as prepared by Urban Systems Ltd.

CARRIED

NEW BUSINESS

- a. Local Government Leadership Academy Chief Elected Officials' Forum

Mayor Cecchini indicated she would not be available for this forum and the item was withdrawn.

b. Passenger Directed Vehicle Services Consultation

The item was noted by Council for information only, no direction given.

c. Gym Expansion Funding Confirmation

CAO Cresswell advised Council that Columbia Basin Trust required confirmation of the additional expansion funding being committed from the Village of Fruitvale budget funds in order to forward funds for the expansion project under the CBT Recreation Infrastructure Funding grant stream.

2017-11-189

MOVED/SECONDED

THAT Council commit \$8000 from the 2017 Five Year Financial Plan (budget) to augment funding for the Seniors' GYM expansion project and that Columbia Basin Trust be advised of same.

CARRIED

BYLAWS/POLICIES

a. Consent to Adopt RDKB Economic Development (Kootenay) Service Establishment Amendment Bylaw 1651, 2017

2017-11-190

MOVED/SECONDED

THAT Council for the Corporation of the Village of Fruitvale consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1651, 2017 being the "Regional District of Kootenay Boundary East End Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017".

CARRIED

b. Amendment to Policy Statement GEN-2017-01 Congratulations, Condolences and Other Recognitions

2017-11-191

MOVED/SECONDED

THAT Policy Statement GEN-2017-01 Congratulations, Condolences and Other Recognitions be amended by the addition of a floral bouquet for residents for their 90th birthday recognition.

CARRIED

OPEN DISCUSSION – None

NOTICE OF MOTION – None

**QUESTIONS FROM THE MEDIA / PUBLIC
RELATED TO AGENDA ITEMS – None**

IN CAMERA SESSION

a. Closed Session Authorization

2017-11-192

MOVED/SECONDED

THAT the meeting be closed under authority of *Community Charter* Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

The meeting moved to closed session at 8:00 PM with public excluded.

The meeting returned to open session at 8:15 PM with the following items to report out.

b. Items to Report Out from Closed Session

2017-11-193

MOVED/SECONDED

THAT the Village of Fruitvale will open recruitment for a Chief Financial Officer.

CARRIED

2017-11-194

MOVED/SECONDED

THAT the Village of Fruitvale made an offer to purchase 1800 Columbia Gardens Road at Court ordered sale and said offer has been accepted and that a Court date has not yet been set.

CARRIED

ADJOURNMENT

2017-11-195

MOVED/SECONDED

THAT the meeting be adjourned at 8:16 PM.

CARRIED

Mayor

Certified Correct:

Chief Administrative Officer



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

CAO REPORT

October 6 for November 6th, 2017 Council Meeting

Finance.

- First draft of water, cemetery and BV Recreation budgets have been submitted to RDKB
- Interim audit on site has been arranged for the week of November 27. All interim audit material must be submitted to the auditors by November 10.

Administration

- Most of my time has been spent on Clean Water & Wastewater Fund project reporting and tenders, (final report will be provided at December Council meeting), various financial reporting deadlines, grant claims and grant funding reports, as well as planning (subdivision, zoning, building, Board of Variance appeals and development application questions, etc.).
- In addition, the negotiation of agreements in principle for the Mountain Street sloughing statutory rights of way have required a significant amount of time.

Human Resources

- Cross training is taking place for payroll and is going well.
- Public Works staff have taken training last week and additional courses are scheduled for the next two weeks for required Continued Education Units training to maintain Environmental Operator Certifications.
- Finance Specialist was away for the annual Vadim accounting software users conference two weeks ago.

Other

- Bylaw Enforcement
 - Property standards and parking complaints as well as boulevard clearing for snow plowing were the main focus for October.
 -
- Sewer
 - Currently the headworks project and gravity main project tenders have been received and have been reviewed to reduce the cost by altering the equipment installation schedule. I will advise when the contractor will begin work onsite.
 - The pipe bridge replacement is at tender stage and should be on BC Bid next week.
 - We have been experiencing some UV maintenance issues at the treatment plant and are working with Trojan and Ramtech to determine warranty issues and finalize refunds.
- Water
 - We experienced chlorine reduction in the system due to biologic material from leaf fall. It resulted in a Water Quality Advisory posting.
 - IHA Drinking Water Specialist advised this is a common problem this autumn.
- Public Works
 - Paving and drainage construction projects for Evergreen Avenue and Pole Yard Lane have been taken to the winterization stage by Selkirk Paving. Unfortunately they experienced an equipment breakdown which caused delays and the early snowfall is problematic. If the paving cannot be completed this autumn, it will be completed in the spring for the same price, including any additional work caused by overwintering.
 - Asphalt patching is still expected in various areas around town.

- The lane behind the Beaver Valley Clinic will be repaired next spring with new catchbasin, drainage and paving.
- Facilities and Parks
 - Creekside Community Park – there is a problematic beaver dam located in Beaver Creek which will be dealt with under permit from Ministry of Forests, Lands and Natural Resource Operations.

Respectfully submitted,
Lila Cresswell, CAO



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

Post Office Box 370, 1947 Beaver Street
Fruitvale, BC V0G 1L0

Phone: 250-367-7551 / Fax 250-367-9267

Email: communications@village.fruitvale.bc.ca

REPORT:

Date: October 2017
To: Councillor Tabatha Webber, Youth Liaison Portfolio
From: Tammy Gallamore, Youth Coordinator
SUBJECT: **Beaver Valley Youth Council (BVYC)**

The following is a summary report of the BVYC activities for October 2017.

1. October 1st - 3rd, 2017 – CBT Coordinator Meeting Cranbrook, BC – Topics - Social Media Workshop, Experiential Education and Youth Engagement.
2. October 13th, 2017 – Art night pumpkin carving at Camp Tweedsmuir. 21 youth in attendance.
3. October 20th, 2017 – BVYC Glow Skate at Beaver Valley Arena. 28 youth in attendance.
4. October 25th, 2017 – JL Crowe Youth Information Station. Trail, Rossland and BV CBT Youth coordinators teamed up and created one calendar, and connected with youth at JL Crowe.
5. October 27th, 2017 – Beaver Valley Youth Advisory Board – 12 youth in attendance. The youth discussed event planning, youth center next steps, and brainstormed on future activities that are of interest to the youth e.g. music room, video gaming, gym.
6. October 29th, 2017 – BVYC first Leadership Program night – "Today's Teens Tomorrows Leaders", Lesson #1 Mind Mapping. 15 youth in attendance - 6 missing.
7. October 31st, 2017 – Halloween Bonfire with Fruitvale Fire Department. Handed out glow sticks and candy to trick or treaters.



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

COUNCILLOR ELLISON REPORT

Council Report for November 6, 2017 Meeting

COMMITTEES/APPOINTMENTS:

Chamber of Commerce

- No meeting this month

LIAISON/PORTFOLIOS:

Trails

- No meetings attended this month

Spirit Events

- No events attended this month

OTHER:

Lower Columbia Food Systems Workshop

October 4, 2017 - Attended workshop – discussed ways to share, strengthen, and connect with others to implement a regional food system to assist the residents in the area.

Respectfully submitted,
James Ellison, Councilor



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

COUNCILLOR KNISS REPORT

Council Report for November 6th, 2017 Meeting

COMMITTEES:

Finance and Budget Committee

- Reviewed

PORTFOLIOS/LIAISONS:

Lower Columbia Affordable Housing Society

- I attended the AGM; however, I was unable to attend the Skill Centre's 20th Anniversary celebration.

Public Relations

Beaver Valley May Days

- Researched details on sea cans that can be used for storage and as a stage for Haines Park. The cost of containers is dependent on the condition and availability of the various sizes. For a new 20' x 8' (one trip) container I was quoted \$5,152 including tax. Used 20' containers run approximately \$3,100. A small shipping charge from Castlegar also applies.

Arts, Heritage & Culture

- I attended the Heritage BC online forum on November 3.

OTHER

Village Clock

- I have been in contact with Time Sense and have been assured that the new components have arrived at his business and are being assembled for shipment .

Community Representations on Behalf of Council

- Attended the graveside service for former councillor Dave Palmer and went to the celebration of life event held following at the Montrose Hall.

Respectfully submitted,
Councillor Bert Kniss



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

COUNCILLOR MORISSETTE REPORT

Report for November 6, 2017 Council Meeting

COMMITTEES/APPOINTMENTS:

Finance & Budget Committee

- No committee meetings this month
- Reviewed monthly payment schedule

Personnel Committee

- Currently dealing with a couple of personnel items

Lower Columbia Community Development Team

- Attended October 19th meeting; Mary Austin from Austin Engineering presented on the Tech club she and her husband have formed and the success it has grown into.

Lower Columbia Community Development Team Tourism Committee

- No October meeting was held

Lower Columbia Community Development Team Columbia River Committee

- No October meeting was held

Spirit Events

- I've been busy so have had a slow start on Jingle Down Main planning.
- Currently trying to get the food vendors arranged, have spoken to Ingrid Hope, the Dunnebackes
- Councillor Ellison; we need candy bags, wagon rides?, entertainment?

OTHER

East End Economic Development Service Review Committee

- Review Committee met October 31st, All remaining six partners expressed their disappointment that the seventh partner has chosen not to be a part of a collaborative contract between the former seven communities and the LCIC.
- The East End six have chosen to move forward with a contract that mirrors the City of Trail contract so all parties are equal in the service.

Community Representations on Behalf of Council

- Delivered 90th birthday wishes on behalf of the Village to Pauline Kalusic October 27
- Attended former Councillor Dave Palmers' memorial service November 1

RDKB

- A couple of RDKB Directors mentioned to me the Villages' absence at a planning meeting over the past weekend. I told them both our Director and Alternate were away and the rest of us were unaware of the meeting or one of us could have attended.

Respectfully submitted,

Steve Morissette, Councillor