

Minutes of the regular meeting of the Council of the Village of Fruitvale held on September 11, 2017 in Council Chambers.

Council Present:	Mayor:	Patricia Cecchini
	Councillors:	Bert Kniss
		Steve Morissette
		Tabatha Webber
Council Absent:	Councillor:	James Ellison
Staff Present:	CAO:	Lila Cresswell
Media Present:		None
Gallery:		None

CALL TO ORDER

Mayor Cecchini called the meeting to order at 6:30 PM.

ADOPTION OF AGENDA

2017-09-144

MOVED / SECONDED

THAT the agenda be adopted as presented.

CARRIED

DELEGATIONS, PRESENTATIONS & RECOGNITIONS - None

ADOPTION OF MINUTES

a. Minutes of the Regular Council Meeting Held August 14, 2017

2017-09-145

MOVED / SECONDED

THAT the minutes of the regular Council meeting held August 14, 2017 be adopted as presented.

CARRIED

b. Minutes of the Special Council Meeting Held August 24, 2017

2017-09-146

MOVED / SECONDED

THAT the minutes of the special Council meeting held August 24, 2017 be adopted as presented.

CARRIED

CONSENT AGENDA

a. "For Information Only" Correspondence Listing

2017-09-147

MOVED / SECONDED

THAT the "For Information Only" correspondence listed to September 8, 2017 be received and that the listing be appended to the minutes for record.

CARRIED

STAFF REPORTS

a. Chief Administrative Officer's Report

2017-09-148

MOVED / SECONDED

THAT the Chief Administrative Officer's report dated September 9, 2017 be received and appended to the minutes for record.

CARRIED

b. Action Items Status Listing

2017-09-149

MOVED / SECONDED

THAT the Action Items Status Listing dated September 9, 2017 be received.

CARRIED

c. Beaver Valley Youth Coordinator's Report

2017-09-150

MOVED / SECONDED

THAT the Beaver Valley Youth Coordinator's report dated September 8, 2017 for the month of August, 2017 be received.

CARRIED

COUNCIL MEMBER AND COMMITTEE REPORTS

Council Member Reports

Councillor Ellison Report -no report due to absence

Councillor Kniss Report - verbal

Councillor Kniss reported that the Trail Arts Council hired two staff, for sound and lighting. He reported that he attended the Trail Chamber of Commerce breakfast and the Trans Canada Trail Celebration recently.

Councillor Morissette Report - attached to minutes

Councillor Morissette spoke to his report adding information regarding a meeting with the RCMP, noting that Acting Sgt. Reid and Sgt. Orr would be supervising the local detachment on a 3 month rotation. He reported that the RCMP recommended bylaws regarding no camping. CAO Cresswell responded that the Parks Regulation Bylaw already prohibits camping in municipal parks.

Councillor Webber Report - no report

RDKB Director Cecchini Report - verbal

Mayor Cecchini, in her role as RDKB Director, reported that the Chief Administrative Officer John McLean recently resigned. She noted there were no meeting in August and that the past week's meetings were cancelled due to the CAO's resignation.

Mayor Cecchini Report - verbal

Mayor Cecchini reported that social programming is starting again currently for the fall/winter season. She also reported on the recruitment process for the Village's Chief Administrative Officer replacement.

2017-09-151

MOVED / SECONDED

THAT the Council Member reports be received as presented and appended to the minutes as available.

CARRIED

Committee of the Whole Recommendations

As there was no Committee of the Whole meeting in August, there are no recommendations to be ratified at this time.

CORRESPONDENCE REQUIRING ACTION

a. Request from Beaver Valley Bowling Club - Alterations to the Rented Lanes Area

Discussion regarding the proposed alterations ensued and Council directed that the flooring must be completed by a professional contractor and that any and all alterations must be at the sole cost of the Beaver Valley Bowling Club.

2017-09-152

MOVED / SECONDED

THAT the request from the Beaver Valley Bowling Club Society to make the following alterations to the rented lanes area be approved with the following conditions:

1. mount a TV on the internal wall next to Lane 1, dependent on electrical outlet availability; and
2. replace the carpeted area in the lounge with vinyl flooring; such installation to be professionally installed.

CARRIED

UNFINISHED BUSINESS

a. Davis Avenue Reconstruction Project Progress Report

2017-09-153

MOVED / SECONDED

THAT the Davis Avenue reconstruction project progress report be received and appended to the minutes for record.

CARRIED

b. Potential Construction Projects Report

CAO Cresswell spoke to her report, outlining the benefits of completing this year.

A discussion ensued regarding the work to be completed by Village crew on Evergreen Avenue and that to be completed by contractors.

Further discussion followed regarding options for paving Poleyard Lane and the adjacent parking area.

2017-09-154

MOVED / SECONDED

THAT the staff report on potential 2017 construction projects be received.

CARRIED

2017-09-155

MOVED / SECONDED

THAT the Evergreen Avenue drainage and paving project be approved for construction this year at an estimated cost of \$300,000 from the borrowing authorized under Roads, Sanitary Sewer Collection and Storm Drainage Works Improvement Loan Authorization Bylaw No. 865, 2016.

CARRIED

2017-09-156

MOVED / SECONDED

THAT the Poleyard Lane paving project, including widening and parking improvements, be approved for construction this year at an estimated cost of \$167,000 from the borrowing authorized under Roads, Sanitary Sewer Collection and Storm Drainage Works Improvement Loan Authorization Bylaw No. 865, 2016.

CARRIED

NEW BUSINESS

a. Communities in Bloom - Showcase Project Recognition at CiB Banquet

Mayor Cecchini reported that the Village would be receiving recognition for the Railway Park project at the BC Communities in Bloom Conference at the end of September. She reported that the landscape designer for the project would be in attendance at the event and would be pleased to accept the award on behalf of the Village. She noted the only expenses would be the banquet ticket.

2017-09-157

MOVED / SECONDED

THAT Constance Hedd of Outdoor Design, the landscape designer for the Railway Park project, be authorized to represent the Village of Fruitvale at the BC Communities in Bloom Awards Banquet on September 28, 2017, with attendant ticket expenses.

CARRIED

BYLAWS/POLICIES - None

OPEN DISCUSSION

Parking Concerns - Councillor Morissette brought to Council's attention the safety issue regarding egress from Pine Avenue onto Green Road when there are events at the BV Arena. He noted that due to the number and location of cars parking along Green Road, a very dangerous situation is evident and requested consideration for no parking signage. Staff was directed to sign the area to provide a safe egress sightline.

NOTICE OF MOTION - None

**QUESTIONS FROM THE MEDIA/PUBLIC
RELATED TO AGENDA ITEMS - None**

IN CAMERA SESSION

a. Authorization for Closed Session

2017-09-158

MOVED / SECONDED

THAT the meeting be closed under authority of Community Charter Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality, and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

Council moved to closed session at 7:19 PM.

Council returned to open session at 7:46 PM with no items to be reported out.

ADJOURNMENT

2017-09-159

MOVED / SECONDED

THAT the meeting be adjourned at 7:47 PM.

CARRIED

Mayor

Certified Correct:

Chief Administrative Officer

FOR INFORMATION ONLY LISTED ITEMS

For September 11, 2017 Regular Council Meeting

1. Press release from the Office of Richard Cannings dated August 14, 2017 regarding his second annual "Ride the Riding" bike tour.
2. Wildfire Newsletter dated 2017.08.14 regarding an update on the wildfire activity in the Southeast Fire Centre.
3. Letter from Jay Chalke, Ombudsperson, Province of BC dated August 28, 2017 regarding the Quarterly Report April 1 – June 30, 2017.
4. Discussion paper from the liquor Control and Licensing Branch dated August 2017 regarding Special Events Permits.
5. Newsletter from the Office of the Seniors Advocate of BC dated Summer 2017 regarding senior citizen information
6. Federation of Canadian Municipalities (FCM)
 - a. President's Corner – August 2017
 - b. Cannabis Legalization Primer – How Municipalities can get ready – August 2017
 - c. Voice – August 31, 2017
 - d. Communique – September 7, 2017
7. Union of BC Municipalities (UBCM)
 - a. UBCM 2017 Convention Bulletin #4 – September 8, 2017
 - b. The Compass – August 16, 23, September 6, 2017
 - c. Resolution Support Requests
 - i. Town of Smithers regarding CWPP and Wildfire Risk to Local Governments
 - ii. City of Abbotsford regarding "The Case for Prevention of the Opioid Crisis"
 - iii. UBCM 2017 – Council Briefing Note – Topic #2 – Community Wildfire Protection Planning Grant and Wildland Fuel Mitigation Needs.
8. Letter from Todd Pugh, Executive Director, CivicInfo BC dated August 24, 2017 regarding a one day workshop with best-selling author Daniel Burrus at the Cascade Casino Resort in Langley, BC.
9. Email from the Columbia Basin Trust dated August 30, 2017 regarding the Columbia Basin Trust's release of the 2016/17 Annual Report.
10. Email from Selkirk Collage dated September 7, 2017 regarding the Canadian Rural Revitalization Foundation Conference registration subsidy opportunity.
11. Letter from Don Freschi, General Manager, Community Futures of Greater Trail dated August 9, 2017 regarding the Community Futures' 2017/17 Annual report
12. Newsletter from Metal Tech Alley dated September 8, 2017 regarding what has been happening in Metal Tech Alley.
13. Newsletter from the Municipal Insurance Association of British Columbia dated summer 2017.
14. Information bulletin from the BC Building Officials Association of BC regarding Building Act General Regulations.
15. Letter from Deborah Apps, President & CEO, Trans Canada Trail dated August 22, 2017 regarding the progress of the Trans Canada Trail and a copy of the 2016 – 2017 Trans Canada Trail Annual Report.
16. Email from Massimo Bergamini, President and CEO, National Airlines Council of Canada regarding Airport Privatization.
17. Email from Delhi Hoodicoff, Columbia Basin Trust dated September 7, 2017 regarding the Creekside RV Park.
18. Letter from Green Communities Committee members Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Municipal Affairs and Housing and Gary MacIsaac, Executive Director, UBCM dated September 1, 2017 regarding the Village's efforts to reduce GHG emissions.



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

CAO REPORT

September 9th for September 11th 2017 Council Meeting

Finance

- The annual tax sale is September 25, 2017

Administration

- Most of my time has been spent on Clean Water & Wastewater Fund projects and tenders, Davis Avenue negotiations, RV Park project, various financial reporting deadlines, grant claims and grant funding reports, and planning (zoning, building, variance and development application questions, etc.)
- The Village has been awarded the 3rd level (Accelerating Program on Charter Commitments) in the Climate Action Recognition Program (Item 18. On the "For Information Only" Correspondence list. This is a step up from prior years.

Human Resources

- The Deputy Financial Officer, Melissa Zahn has terminated her contract a few months early in order to accept a position with the Regional District of Kootenay Boundary. Should the Council direct, I will draft a letter from Council recognizing Ms. Zahn's service and wishing her future success.

Other

- Bylaw Enforcement
 - Water restrictions are still the main focus of enforcement with night irrigation non-compliance remaining the main issue.
 - Property standards, parking, dog barking and parking complaints have been August issues.
 - Nuisance bear and cougar sightings have required notification.
 - Windfall and unpicked ripe fruit and produce are being addressed currently.
- Sewer
 - Currently the headworks project and gravity main project tenders have been received and are being reviewed..
 - The pipe bridge replacement design will be tendered shortly.
- Water
 - The Waterworks Foreman has switched over more of the Village to the well system due to low Kelly Creek flows.
- Public Works
 - A remediation plan to further stabilize the Mountain Street minor sloughing has been commissioned but not yet finalized and options for a retaining wall are being evaluated. A request for consideration of emergency funding due to overland flooding damage has been submitted.
 - Davis Avenue report is under a separate agenda item.
 - A separate report regarding construction projects for Evergreen Avenue and Pole Yard Lane is on the agenda.
 - Crosswalks, stop marks, handicap and curb markings, and barricade markings are now complete. For information, there are 24 crosswalks, 23 stop lines, 6 handicap zones, 14 barricade areas as well as various parking lined areas and walkways and bridges. This work takes 2 men the better part of 3 weeks to complete and is limited due to weather conditions (temperature mainly). The work was done by early morning shifting. This was planned for May, but the RV Park work took

precedence this year. Centre line marking for Columbia Gardens, Eastview, Davis, Hillcrest and Bluebird has been ordered.

- Facilities and Parks
 - Community Hall - Replacement of the walk-in cooler refrigeration system was required.
 - RV Park Project – The project is complete and the park is fully commissioned. We are awaiting plaques for the memorial benches currently.
 - The Seniors' GYM expansion is underway with the removal of the basement kitchen. An RFP will be released shortly to solicit construction proposals.

Respectfully submitted,
Lila Cresswell, CAO



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COUNCILLOR MORISSETTE REPORT

Report for September 11th, 2017 Council Meeting

COMMITTEES/APPOINTMENTS:

Finance & Budget Committee

- No committee meetings this month
- Reviewed monthly payment schedule

Personnel Committee

- Have held a few meetings around CAO recruitment/replacement, shortlisted to five persons and initial Skype interviews with four of them September 11th

Lower Columbia Community Development Team

- No meeting was held in August

Lower Columbia Community Development Team Tourism Committee

- No meeting was held in August

Lower Columbia Community Development Team Columbia River Committee

- No meeting was held in August

OTHER

East End Economic Development Service Review Committee

- Meeting held August 30th
- The remaining six partners brought forward their concerns around the proposed contract between the city of Trail and the LCIC
- Options were discussed, further meeting to be arranged near end of September

Respectfully submitted,

Steve Morissette, Councillor