

Minutes of the regular meeting of the Council of the Village of Fruitvale held on August 14, 2017 in the Council Chambers.

Council Present:	Mayor:	Patricia Cecchini
	Councillors:	James Ellison
		Bert Kniss
		Steve Morissette
		Tabatha Webber
Staff Present:	CAO:	Lila Cresswell
Media Present:		None
Gallery:		1 Member of the Public (Delegate)

CALL TO ORDER

Mayor Cecchini called the meeting to order at 6:30 PM.

ADOPTION OF AGENDA

2017-08-126

MOVED / SECONDED

THAT the agenda be reordered for convenience and adopted as amended with Delegations, Presentations and Recognitions as first item on the agenda.

CARRIED

DISCLOSURE OF INTEREST

a. Councillor Kniss - property development disclosure

Councillor Kniss advised Council that he will be involved in a residential property subdivision and development and wished to be transparent. He will recuse himself from any discussion or voting should the item require Council approval.

DELEGATIONS, PRESENTATIONS & RECOGNITIONS

a. Stephen Hill - Expression of Concern (Seniors' Care, Property Tax Exemptions, Assessments)

Mayor Cecchini welcomed Mr. Hill and invited him to make his presentation.

S. Hill spoke to his involvement as executor for a former resident of Fruitvale who had no relatives. He noted his concerns with the condition of the deceased resident's home,

noting the hoarding and unsafe property conditions. His concern was multiple, covering the obvious incorrect assessment of the dwelling, the unsafe condition of the property both for the resident and any other person or public servant attending the residence and the lack of responsibility for senior care.

A discussion followed covering the limitations of municipal involvement in areas of assessment, elder concern, the health and welfare network in place, the rights of the individual to refuse care and the seniors programming and community outreach that the Village has undertaken.

Council thanked Mr. Hill for expressing his concerns and he exited the meeting.

ADOPTION OF MINUTES

a. Minutes of the Regular Council Meeting Held June 12, 2017

2017-08-127

MOVED / SECONDED

THAT the minutes of the regular Council meeting held June 12, 2017 be adopted as presented.

CARRIED

b. Minutes of the Committee of the Whole Meeting Held June 26, 2017

2017-08-128

MOVED / SECONDED

THAT the minutes of the Committee of the Whole Meeting Held June 26, 2017 be adopted as presented.

CARRIED

CONSENT AGENDA

a. "For Information Only" Correspondence Listing

2017-08-129

MOVED / SECONDED

THAT the "For Information Only" correspondence listing to August 11, 2017 be received and appended to the minutes for record.

CARRIED

STAFF REPORTS

a. Chief Administrative Officer's Report

CAO Cresswell spoke to her report and answered questions as posed by Council.

2017-08-130

MOVED / SECONDED

THAT the Chief Administrative Officer's report dated August 11, 2017 be received and appended to the minutes for record.

CARRIED

b. Action Items Status Report

Council directed the removal of the Heritage House item and the portable stage item from the Action Items listing.

2017-08-131

MOVED / SECONDED

THAT the Action Items Status report dated August 11, 2017 be received.

CARRIED

c. Beaver Valley Youth Coordinator's Report for June and July, 2017

2017-08-132

MOVED / SECONDED

THAT the Beaver Valley Youth Coordinator's report for June and July, 2017 be received.

CARRIED

COUNCIL MEMBER & COMMITTEE REPORTS

Council Member Reports

Councillor Ellison

Nothing to report at this time.

Councillor Kniss

Councillor Kniss reported on the Arts Council management of the Charles Bailey Theatre, highlighting the new sound system to be installed. He reported that the Lower Columbia Affordable Housing Society had moved to a new development model and was undertaking new construction in Trail. He noted that a shipping container seacan) conversion to a stage for Haines Park could perhaps be undertaken by a local welding firm.

Councillor Morissette

Councillor Morissette gave his report, highlighting the discussion at the East End Economic Service Review meeting. He reported on the Lower Columbia Community Development Team meeting, detailing the information regarding the Charles Bailey Theatre usage and revenue statistics.

Councillor Webber

Councillor Webber reported on her attendance at the Municipal Insurance Association meeting, noting she was up for re-election this year and outlined the new criteria for Board Members nomination.

RDKB Director Cecchini

Mayor Cecchini, in her role as Regional Director, noted that the change to two Board meetings a month was productive and reported that the Board was on summer hiatus so little to report at the moment.

Mayor Cecchini

Mayor Cecchini highlighted the Railway Park in the Communities in Bloom Showcase publication. She also reported on the status of the RV Park construction.

2017-08-133

MOVED / SECONDED

THAT the Council Member verbal reports be received.

CARRIED

Committee of the Whole Recommendations

a. Recommendations from the Committee of the Whole Meeting June 26, 2017

A discussion ensued regarding the Committee of the Whole recommendation to rescind the Computer Purchase Policy. Council was informed that the policy had been used by a Councillor several times and that the policy was therefore useful and could be of benefit to a new Council in future years.

2017-08-134

MOVED / SECONDED

THAT Policy Statement 4.01 Computer Purchase Plan be revised instead of rescinded.

CARRIED

Staff was directed to revise the policy to comply with current Canada Revenue Agency regulations and return the draft to Council for consideration in future.

2017-08-135

MOVED / SECONDED

THAT the following recommendations from the June 26, 2017 Committee of the Whole meeting be ratified:

1. THAT the former Rotary Clock be repaired at a cost not to exceed \$1818.88;
2. THAT a Village of Fruitvale logo be sourced locally and installed on the clock face;
3. THAT the new Village of Fruitvale recreational vehicle park be named Creekside RV Park.

CARRIED

CORRESPONDENCE REQUIRING ACTION

- a. Request for Advertising Sponsorship - Beaver Valley Nitehawks

MOVED

THAT the Village of Fruitvale Council purchase a one-half page advertisement in the Beaver Valley Nitehawks 2017/18 Program at a cost of \$300 from the Spirit Events budget category.

LOST

As there was no seconder, the motion was lost.

2017-08-136

MOVED / SECONDED

THAT the Village of Fruitvale Council purchase a full page advertisement in the Beaver Valley Nitehawks 2017/18 Program at a cost of \$500 from the Spirit Events budget category.

CARRIED

It was agreed that this item be included as a budget item in the 2018 Financial Plan.

UNFINISHED BUSINESS

- a. Davis Avenue Corridor Reconstruction Project Progress Report

2017-08-137

MOVED / SECONDED

THAT the Davis Avenue reconstruction project progress report be received and appended to the minutes for record

CARRIED

NEW BUSINESS

- a. Beaver Valley Dynamic Aging Society - Request for Partnership for Community Van Project

A discussion ensued covering and potential liability of partnership in a bus, storage and oversight of asset, recording and administrative details of operating a van/bus available to other community organizations, desired oversight ability by the Village, use of such a vehicle by Village social programs and insurance liability for same.

2017-08-138

MOVED / SECONDED

THAT the Village of Fruitvale partner with the Beaver Valley Dynamic Aging Society for grant applications for a community van, such partnership to be subject to administrative requirements, records and cost recovery agreement.

CARRIED

BYLAWS/POLICIES - None

OPEN DISCUSSION - None

NOTICE OF MOTION - None

**QUESTIONS FROM THE MEDIA/PUBLIC
RELATED TO AGENDA ITEMS - None**

IN CAMERA SESSION

- a. Authority to Move to Closed Session

2017-08-139

MOVED / SECONDED

THAT the meeting be closed under authority of Community Charter Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

The meeting moved to closed session at 8:10 PM.

The meeting returned to open session at 8:29 PM with no items reported out.

ADJOURNMENT

2017-08-140

MOVED/SECONDED

THAT the meeting be adjourned at 8:30 PM.

CARRIED

Certified Correct:

Mayor

Chief Administrative Officer

FOR INFORMATION ONLY LISTED ITEMS

For August 14, 2017 Regular Council Meeting

1. Letter from the Honourable John Horgan, Premier of BC regarding scheduling appointments at the UBCM Convention
2. Letter from the Honourable Selina Robinson, Minister of Municipal Affairs and Housing regarding scheduling appointments at the UBCM Convention
3. Ministry of Forests, Lands and Natural Resources
 - a. Information Bulletins June 12, July 31, August 1, 2, 4, 9, 2017
 - b. Wildfire Newsletter June 21, 2017
 - c. Emergency Operations – Team Rubicon
4. Email from the Auditor General for Local Government
 - a. Announcement of New Auditees – June 29, 2017
 - b. Annual Report from April 2016 to March 31, 2017
5. Federation of Canadian Municipalities (FCM)
 - a. Voice – June 9, 16, July 13, 27 and August 10, 2017
 - b. Communique – June 29, 2017
 - c. President's Corner – July 2017
6. Union of BC Municipalities (UBCM)
 - a. Call for Nominations– June 12, 2017
 - b. UBCM Excellence Award deadline extended to June 30, 2017
 - c. The Compass – June 14, 21, July 5, 12, 26, August 2, 9, 2017
 - d. UBCM Throne Speech Reverses Longstanding Policies dated June 23, 2017
 - e. Resolution Support Requests
 - i. City of New Westminster regarding the resolution on "Addressing Homelessness"
 - ii. District of Squamish regarding the resolutions "Compensation for Staff Time Spent on Environmental Assessments", "Improvements to the Provincial Environmental Assessment Process", and "Improved Funding and Access for Forensic Sexual Assault Evidence Kits"
7. Regional District of Kootenay Boundary – Building Permit Reports to the end of May, June July 2017
8. News Release from West Kootenay EcoSociety regarding Renewable Energy Conference September 8 and 9, 2017
9. Board Highlights News Release from Municipal Insurance Association of British Columbia, Summer 2017
10. Email from Central Kootenay Invasive Species Society dated June 21, 2017, Update
11. Letter from the Wilderness Committee National Office dated June 8, 2017 regarding global climate change
12. Email from Christina Giffen, Administrative Assistant to the President of the Trans Canada Trail National Office regarding invitation to "The Great Trail Cross-Canada Connection Celebration" in Ottawa August 26, 2017
13. Newsletter from BC Communities in Bloom dated August 2017 (*Fruitvale Railway Park featured*)
14. Newsletter from the Office of Insurance Bureau of Canada dated July 20, 2017
15. Letter from Maria ??? (*last name illegible*) opposing campfires in the Village of Fruitvale
16. Email from Cathy Peters, Educator and BC anti-human trafficking advocate dated June 16, 2017 regarding human trafficking/sexual exploitation



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

CAO REPORT

August 11th for August 14th 2017 Council Meeting

Finance

- Budget adjustments may be required depending on Council decisions; if so, a bylaw will be presented at the September Council meeting.

Administration

- Most of my time has been spent on Davis Avenue work, RV Park project, various financial reporting deadlines, grant claims and grant funding reports, and planning (zoning, building, variance and development application questions, etc.)
- A significant amount of reporting is now required for CBT Youth programs, Clean Water and Wastewater Funds and Gas Tax/Community Works Funding program.

Human Resources

- The job advertisement was posted for the CAO replacement position on July 4 and will closed on August 11.
- The administration staff member previously on maternity leave has returned to work but is currently on vacation leave until August 21.
- Consideration should be given in the next budget to additional finance staff at the financial clerk level; the amount of financial reporting work has significantly increased over the last several years.

Other

- Bylaw Enforcement
 - Water restrictions have increased two levels in the last month and a number of property owners have been reminded of the rules. Nighttime irrigation non-compliance is the main issue.
 - A large number of property standards complaints have been received and notifications and/or remediation orders have been sent.
- Sewer
 - Currently the headworks project and gravity main project is out for tender.
 - The pipe bridge replacement design is awaiting information from a specialty engineer and will be tendered as soon as design is complete and specifications are finalized.
- Water
 - The Waterworks Foreman has completed all of the switchover to the well system.
 - As noted above, the drought situation has resulted in Level 3 irrigation restrictions but compliance is difficult to enforce.
- Public Works
 - A remediation plan to further stabilize the Mountain Street minor sloughing has been commissioned but not yet finalized. Location of the road support structure is awaiting site survey. A request for consideration of emergency funding due to overland flooding damage has been submitted.
 - Davis Avenue report is under a separate agenda item.
- Facilities and Parks
 - Community Hall - Replacement tables and chairs for the main hall at FMC have been installed.

- RV Park Project – The project is complete with the exception of the installation of the benches, information board, payment box, fencing and signage. The delay is due to back ordering of the information board. A cost report will be provided when all expenses have been finalized.
- The Seniors' GYM expansion will be underway after the RV Park is complete and additional funding is secured.
- The illegal camping occurrences in Creekside Community Park and Haines Park have mostly been resolved, however, there remain concerns from property owners as they are still experiencing trespass issues.

Respectfully submitted,
Lila Cresswell, CAO



THE CORPORATION OF
THE VILLAGE OF FRUITVALE
In the "HEART OF THE BEAVER VALLEY"

REPORT:

Date: August 11, 2017
To: Mayor and Council
From: Chief Administrative Officer
SUBJECT: UPDATE ON DAVIS AVENUE RECONSTRUCTION PROJECT

UPDATE:

Land Acquisition

- The legal road dedication agreement is in draft form and awaiting information from Storvolds. The property is listed for sale at present.
- The agreement for a statutory right of way on Watson Lane is in development; currently awaiting survey plan.

Design

- Urban Systems engineering staff has not yet provided the updated design plan/report or new cost estimate.
- The RDKB staff wishes to proceed with water line replacement. I have requested they ask for a project end date extension as it is counterproductive to segment the works and will increase costs.

Construction

- As directed at Council on June 12, 2017, the expectation is to have final tender documents ready for early 2018.

Respectfully submitted,
Lila Cresswell,
Chief Administrative Officer