

Minutes of the Regular Council meeting of the Council of the Village of Fruitvale held on May 8, 2017 in the Council Chambers.

Council Present:	Mayor:	Patricia Cecchini
	Councillors:	James Ellison
		Bert Kniss
		Steve Morissette
		Tabatha Webber
Staff Present:	CAO:	Lila Cresswell
Media Present:		None
Gallery:		5 Public (Delegates)

### **CALL TO ORDER**

Mayor Cecchini called the meeting to order at 6:29 PM.

### **ADOPTION OF AGENDA**

***2017-05-81***

MOVED / SECONDED

THAT the agenda be adopted as presented.

CARRIED

### **DELEGATIONS, PRESENTATIONS & RECOGNITIONS**

- a. Fruitvale Elementary School Playgroup Project LEAP - Paul Terpstra, Chantelle Haessel and Robyn Tremblay (FES PAC)

Mayor Cecchini welcomed the Fruitvale Elementary School Parent Advisory Council LEAP delegates and invited them to make their presentation.

The delegates introduced the LEAP project and outlined the progress to date on replacing and enhancing the school playground. They detailed the costs of the project, the funding sourced to date and the amount of the project budget shortfall.

Council expressed support of the project and discussion followed on various ways to assist in the project's completion.

Mayor Cecchini thanked the delegation and they exited the meeting.

- b. Lower Columbia Initiatives Corporation - Metal Tech Alley - Bill Van Beek, Chair of Lower Columbia Community Development Team Society (LCCDTS) & Terry Van Horne, Executive Director

Mayor Cecchini welcomed the delegates and invited them to make their presentation.

Ms. Van Horn spoke to a PowerPoint presentation on Metal Tech Alley, outlining the concept, regional scope and the progress to date. She responded to a question regarding the competition field for Metal Tech Alley.

Mr. Van Beek highlighted the first quarter 2017 economic development statistics.

A discussion followed regarding the future economic development as a regional function.

Mayor Cecchini and Council thanked the delegates for their presentation and they exited the meeting.

#### **ADOPTION OF MINUTES**

- a. Minutes of the Council Meeting Held April 11, 2017

**2017-05-82**

MOVED / SECONDED

THAT the minutes of the Council meeting held April 11, 2017 be adopted as presented.

CARRIED

- b. Minutes of the Committee of the Whole Meeting Held April 18, 2017

**2017-05-83**

MOVED / SECONDED

THAT the minutes of the Committee of the Whole Meeting Held April 18, 2017 be adopted as presented.

CARRIED

- c. Minutes of the Special Council Meeting and Five Year Financial Plan 2017-2021 Public Consultation Held May 2, 2017

**2017-05-84**

MOVED / SECONDED

THAT the minutes of the special Council meeting and Five Year Financial Plan 2017-2021 public consultation held May 2, 2017 be adopted as presented.

CARRIED

#### **CONSENT AGENDA**

a. "For Information Only" Correspondence Listing to May 5, 2017

**2017-05-85**

MOVED / SECONDED

THAT the "For Information Only" correspondence listing dated for May 8, 2017 be received and appended to the minutes for record.

CARRIED

**STAFF REPORTS**

a. Chief Administrative Officer's Report

CAO Cresswell spoke to her report, highlighting the request for disposal of assets.

**2017-05-86**

MOVED / SECONDED

THAT the Chief Administrative Officer's report dated May 6, 2017 be received and appended to the minutes for record.

CARRIED

**2017-05-87**

MOVED / SECONDED

THAT Council declares the following equipment and furnishings as surplus to need and directs staff to dispose in the following manner:

- 2 computer hard drives Destruction
- 2 projectors Donation or destruction
- Replaced chairs at Memorial Centre Donation to local non-profit groups
- 2 stoves, hood exhaust and dishwasher at lower Memorial Centre kitchen Sale by sealed bid; if unsuccessful; donation to local non-profit groups
- Refrigerator, cupboards and counters at lower Memorial Centre Re-use at Public Works Shop
- Microwave at lower Memorial Centre Donation to FES for classroom use

CARRIED

b. Action Items Status Report

**2017-05-88**

MOVED / SECONDED

THAT the Action Items Status report dated for May 8, 2017 be received.

CARRIED

c. Beaver Valley Youth Coordinator's Report

**2017-05-89**

MOVED / SECONDED

THAT the Beaver Valley Youth Coordinator's report for April 2017 be received.

CARRIED

**COUNCIL MEMBER AND COMMITTEE  
REPORTS**

**Council Member Reports**

Councillor Ellison's Report - attached to minutes

Councillor Ellison spoke to his report, detailing the recent conference he attended regarding motorized trails in BC. He recommended that any further involvement with motorized trails in the area around Fruitvale be handed over to a non-profit society to further. He also highlighted the recent Association of Kootenay Boundary Local Governments Spring Conference in Rossland.

Councillor Kniss' Report - attached to minutes

Councillor Kniss spoke to his report highlighting his proposal regarding acquisition of a stage trailer, necessary repairs to the downtown clock as well as the AKBLG Conference in Rossland.

A discussion ensued regarding the trailer and the item is deferred until Councillor Kniss takes his recommendation to the May Days Society.

Councillor Morissette's Report - attached to minutes

Councillor Morissette highlighted his report topics.

Councillor Webber's Report - in camera only

Councillor Webber's report was presented in closed session due to topics.

RDKB Director Cecchini's Report - in camera only

Director Cecchini's report was presented in the closed session due to topics.

Mayor Cecchini's Report – none due to absence

**2017-05-90**

MOVED / SECONDED

THAT the Council Member reports be received as presented and appended to the minutes for record as available.

CARRIED

## **Committee of the Whole Recommendations**

a. Recommendation from the Committee of the Whole Meeting Held April 18, 2017

**2017-05-91**

MOVED / SECONDED

THAT the following recommendation from the Committee of the Whole meeting held April 18, 2017 be ratified and adopted:

- That staff make adjustments to the 5 Year Financial Plan 2017-2021 as directed and prepare the plan for public consultation at the scheduled May 2, 2017 special Council meeting.
- That after public consultation regarding the 5 Year Financial Plan 2017-2021, staff prepare the annual Five Year Financial Plan Bylaw and the annual Tax Rates Bylaw for Council consideration.

CARRIED

### **CORRESPONDENCE REQUIRING ACTION**

a. Request for Donation to the Beaver Valley Scouts Canada Group to Attend 2017 Scouts Canada Jamboree in Nova Scotia

**2017-05-92**

MOVED / SECONDED

THAT staff advise the Beaver Valley Scouts of Council's position on not providing donations through taxation, and that the Village will consider other forms of assistance for fundraising.

CARRIED

b. Invitation to South Columbia Search & Rescue Grand Re-opening

**2017-05-93**

MOVED / SECONDED

THAT Mayor Cecchini attend the South Columbia Search & Rescue Grand Opening of their building reconstruction on May 27, 2017 and bring greetings from the Village of Fruitvale Council.

CARRIED

c. Invoice from Trail Youth Baseball and Trail Orioles for Butler Park Fence Advertisement

**2017-05-94**

MOVED / SECONDED

THAT the invoice from Trail Youth Baseball and Trail Orioles for Butler Park advertising

be declined and that the organization be advised that no authorization was requested or directed for same.

CARRIED

Staff noted that the organization had been advised in past to request authorization prior to mounting signage.

### **UNFINISHED BUSINESS**

- a. Davis Avenue Reconstruction Project Progress Report

**2017-05-95**

MOVED / SECONDED

THAT the Davis Avenue reconstruction project progress report be received and appended to the minutes for record.

CARRIED

### **NEW BUSINESS - None**

### **BYLAWS/POLICIES**

- a. Bylaw 883 - Five Year Financial Plan 2017-2021 Bylaw

**2017-05-96**

MOVED / SECONDED

THAT Bylaw 883 cited as Village of Fruitvale Five Year Financial Plan 2017-2021 Bylaw 883, 2017 be read a first time;

THAT Bylaw 883 cited as Village of Fruitvale Five Year Financial Plan 2017-2021 Bylaw 883, 2017 be read a second time; and

THAT Bylaw 883 cited as Village of Fruitvale Five Year Financial Plan 2017-2021 Bylaw 883, 2017 be read a third time.

CARRIED

- b. Bylaw 884 - 2017 Tax Rates Bylaw

**2017-05-97**

MOVED / SECONDED

THAT Bylaw 884 cited as Village of Fruitvale 2017 Tax Rates Bylaw 884, 2017 be read a first time;

THAT Bylaw 884 cited as Village of Fruitvale 2017 Tax Rates Bylaw 884, 2017 be read a second time; and

THAT Bylaw 884 cited as Village of Fruitvale 2017 Tax Rates Bylaw 884, 2017 be read a third time.

CARRIED

### **OPEN DISCUSSION**

Drainage Concerns - A discussion occurred regarding drainage issues due to the high run-off.

Parades - Staff responded to query regarding parade candy availability.

**NOTICE OF MOTION - None**

**QUESTIONS FROM THE MEDIA/PUBLIC  
RELATED TO AGENDA ITEMS - None**

### **IN CAMERA SESSION**

a. Authorization to Enter Closed Session

**2017-05-98**

MOVED / SECONDED

THAT Council move to closed session under the authority of Community Charter Section 90 (1) (c) labour relations or other employee relations, (g) litigation or potential litigation affecting the municipality, (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

Council moved to closed session at 8:27 PM.

Council returned to open session at 9:11 PM with no items to report out at this time.

### **ADJOURNMENT**

**2017-05-99**

MOVED / SECONDED

THAT the meeting be adjourned at 9:11 PM.

CARRIED

Certified Correct:

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Mayor

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Chief Administrative Officer



## FOR INFORMATION ONLY LISTED ITEMS

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For May 8, 2017 Regular Council Meeting

1. Federation of Canadian Municipalities (FCM)
  - a. Voice – April 7, 21, & 28, 2017
  - b. Communique – April 26, 2017
  - c. Annual Conference and Trade Show – June 1-4, 2017 in Ottawa
2. Union of BC Municipalities (UBCM)
  - a. The Compass – April 12, 26, May 3, 2017
  - b. Resolution support:  
District of Coldstream regarding a request to the Farm Industry Review Board to conduct a study pursuant to Section 11 of the *Farm Practices Protection (Right to Farm) Act*, to identify the current rationale for making new or change of scale practices “normal” and develop a rational that includes “best established practices” and “best available technologies” in determining what is considered a normal farm practice as defined in the *Farm Practices protection (Right to Farm) Act*.
3. Interior Health – information bulletin dated April 11, 2017 regarding Kootenay Boundary radiology results under review
4. Regional District of Kootenay Boundary – Building Permit Report to the end of March 2017
5. Trail & Greater District RCMP – Quarterly Crime Stats January – March 2017
6. Invitation from the City of Trail to the Grand Opening of the Columbia River Skywalk on Thursday, May 11, 2017 from 7:00-9:00 pm
7. Letter from the BV Citizen of the Year Committee dated April 27, 2017 regarding the 2017 Citizens of the Year, the Fruitvale Community Chest
8. Email from Erin Posthumus dated May 2, 2017 regarding the 2017 Columbia Basin Regional Trails meeting on June 2-3, 2017 and registration deadline of May 12, 2017.
9. Email from the Columbia Basin Rural Development Institute dated April 25, 2017 regarding the Census Population Update in the Columbia Basin-Boundary Region.
10. Emails from the Lake Roosevelt Forum dated April 24, 2017 regarding the Porcupine Bay Campground and the Lake Roosevelt Level Bulletin
11. Letter from the SeaLegacy Society dated February 27, 2017 regarding an application to designate the Salish Sea a UNESCO World Heritage Site and a Media Release dated April 10, 2017 regarding a new documentary entitled “The Salish Sea: A Legacy Monument”.
12. Email from the Community Development Institute at UNBC dated April 14, 2017 regarding the Economic Uptick Newsletter – April 2017
13. BC Hydro
  - a. Columbia River Operations Summary – Spring 2017
  - b. Columbia River Water Use Plan Update – April 2017
14. Shaw Media release
15. Email letter from Clayton J.D. Pecknold, Chair, PRIMECorp Board of Directors dated May 4, 2017 regarding the PRIMECorp Budget



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## CAO REPORT

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### May 6<sup>th</sup> for May 8<sup>th</sup>, 2017 Council Meeting

#### Finance

- The Asset Management Financial Plan and Asset Management Policy Framework Council session to determine policy direction will be held May 15<sup>th</sup> for Council input. The session will be approximately 1.5 hours in length.
- Reporting under the Clean Water and Wastewater Fund grant program is required monthly and quarterly. .
- The Municipal Finance Authority Spring debenture issue documentation has been received and completed. The Village has invested the proceeds of the borrowing, and the interest earnings are committed for the benefit of the projects as required by legislation.

#### Administration

- There are significant changes to the Home Owner Grant application process for this year and the Finance Department has been preparing changes to the tax notices to accommodate them.
- The tax notices will be prepared and mailed the week of May 23.
- 2 new computers have been sourced to replace the oldest ones in the Administration Department which date to 2009 and 2010.
- There are two projectors that are also outdated and have been replaced by the current one in Council Chambers. As there is such little value to them, **I request Council declare both the replaced computer hard drives and the stored projectors as surplus to need and direct staff to dispose of them.**

#### Human Resources

- The summer labourer position has been posted and the successful application is still filling in as a temporary employee replacing the regular employee currently on medical leave until mid-month.
- I have review the CUPE Collective Agreement from the CUPE 2087 office and returned it for corrections prior to signing.
- Vacation schedules have been posted and approved.

#### Other

- Bylaw Enforcement
  - Dog complaints ongoing, specifically continuation of a vicious dog situation.
  - Temporary shelter removal reminders have been sent. Most have complied but there are a few that are outstanding.
  - Please review the outside daily operation of the used goods store and advise staff whether it meets the expectations of Council. Staff will take no action until Council reviews it.
- Sewer
  - Currently the RFQ for equipment in the headworks building is being reviewed and appears to be within the proposed project budget.
  - The treatment effluent is still in an exceedance situation due to the high water and large run-off which has resulted in a great amount of inflow and infiltration (I&I) into the sanitary sewer. As the influent/effluent exceeds the permit and design flow of the system, the PW Foreman and I both are of the opinion that a study should be done to determine whether reduction of I&I will remedy the situation or whether the current design flow of the next phase of the project should be increased prior to any grant applications being submitted.

- Water
  - Annual hydrant testing and repairs are underway as required by the Regional Fire Service.
  - The reservoir intake at Kelly Creek has experienced some blockage due to gravel displacement from the excessive run-off. This has resulted in additional staff overtime, call-outs and may result in early switchover to the well system.
- Public Works
  - Still experiencing run-off issues being reported. The amount of water released on the north side of town resulted in more run-off than has been experienced for a number of years.
  - A remediation plan to further stabilize the Mountain Street minor slide has been commissioned but not yet received. The cost of the plan will be approximately \$4000.
  - Davis Avenue report is under a separate agenda item.
- Facilities and Parks
  - Replacement tables and chairs for the main hall at FMC have been partially delivered and are awaiting installation. **I request Council declare the chairs as surplus to need and direct staff to distribute them to local non-profit groups.** As the Lions Club purchased the tables in 2001, they are determining the distribution but wish the Village staff to do the moving of the tables to the new locations.
  - The grant application submitted for the proposed RV park to RDKB Electoral Area A Gas Tax was approved and we are awaiting word regarding the Southern Interior Development Initiative Trust application. The request for quotes and equipment rates has been posted. Work is expected to begin next week.
  - The Seniors' GYM expansion will be underway after the RV Park is complete. **I request Council declare the kitchen equipment surplus to needs and direct staff to attempt to sell the kitchen equipment by sealed bid and utilize the cupboard fixtures at the PW Shop.**
  - The opening of Creekside Community Park will be later than prior years due to the extremely wet conditions. There is still high waterflow and seepage into the playground area at present.
  - Community Garden is in its 4<sup>th</sup> year of operation and is still located on private land and being maintained by the landowner on a volunteer basis. The owner would still like the Village to purchase the lot.

Respectfully submitted,

**Lila Cresswell, CAO**

**PROPOSED MOTION:**

**Council declares the following equipment and furnishings as surplus to need and directs staff to dispose in the following manner:**

**2 computer hard drives**

**2 projectors**

**Replaced chairs at Memorial Centre**

**2 stoves, hood exhaust and dishwasher  
at lower Memorial Centre kitchen**

**Refrigerator, cupboards and counters  
at lower Memorial Centre**

**Microwave at lower Memorial Centre**

**Destruction**

**Donation or destruction**

**Donation to local non-profit groups**

**Sale by sealed bid; if unsuccessful;  
donation to local non-profit groups**

**re-use at PW Shop**

**Donation to FES classroom use**



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## COUNCILOR ELLISON REPORT

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### Council Report for May 8, 2017 Meeting

#### COMMITTEES/APPOINTMENTS:

##### Chamber of Commerce

April 23, 2017

- attended at "Earthy Organics" in association with Trail Chamber of Commerce for "Earth Day". This 4 hour tour and instruction was all about respecting the earth and growing produce in the Beaver Valley. One of the most informative and entertaining seminars I have attended in the Kootenays. Well done "Earthy Organics".

#### LIAISON/PORTFOLIOS:

##### Trails

April 21/22, 2017

- Attended as authorized by Council the "Spring Face 2 Face" meeting in Princeton hosted by the local ATV club and ATVBC.
- Topics covered in the meetings included what is happening with current trends, new legislation forthcoming after the election, issues and actions from subject experts and being able to interact and have face-to-face dialogue with those who have successfully implemented best practices solutions.
- In attendance on behalf of the Province of B.C. was John Hawkins, Director, Recreation Sites & Trails B.C., Province of B.C.
  - Mr. Hawkins spoke to the rules and forthcoming legislation with regards to the process and requirements for Section 56 and 57 applications, as well as managing land for the purpose of recreational activities under a Partnership Agreement.
- Doug Kelly, Director, Natural Resource Roads Act Project (NRRRA), Province of B.C.
  - provided information as there are more resource roads in B.C. than ever before, and also more people using the same roads at the same time for unrelated activities.
  - Current legislation is inadequate to provide the safety that is required for all users.
  - The NRRRA will support non-industrial maintainers taking responsibility for roads no longer required by industry, thereby retaining more roads for longer periods of time.
- With the citizens of the Beaver Valley and Fruitvale championing this initiative to keep the Pend d'Oreille open, road de-activation becomes a government decision rather than an industry decision. NRRRA is proposing a shift from "maintain and deactivate" to a "maintain and stabilize" approach with "stabilize" meaning to reduce or eliminate environmental risks, while preserving the highest possible level of public access to the road.

##### Spirit Events

- Attended a recent May Days planning meeting to see progress.

**OTHER:**

- Association of Kootenay Boundary Local Governments Spring Conference  
April 26-28, 2017
  - Drones & Data Collection – Selkirk Geospatial Research Team showed how to fly a sophisticated drone while it would collect data compiling and interpreting this data and used it to allow an informed decision to questions that were asked By compiling the data it can be used to create a 3 dimensional model of the terrain overflow.
  - Dr. Terri MacDonald – Regional Innovative Chair, Columbia Basin Rural Development Institute did a presentation showing that research has shown clusters are one of the key organizational units for improving regional economies.
  - Metal Tech Alley – Terry Van Horn – Economic Development Officer for LCIC – Metal Tech Alley was created by integrating a world class metals industry and the emerging technological sector to create and support new business and economic activity.
  - Donn MacDonald, former Councillor for the City of Nelson, was one of the highlights of the convention. Her many stories from 19 years on council presented a lively and entertaining time.
  - Responsible Conduct with Gary MacIssac, UBCM Executive Director. Questionable conduct by elected officials has come to the forefront throughout the country. UBCM, Ministry of Community, Sport and Cultural Development and Local Government Management Association have formed a working group to examine responsible conduct. During the presentation, nothing was stated about input from the public and I think there definitely should be consultation with public in this matter.

Respectfully submitted,  
**James Ellison, Councilor**



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## COUNCILLOR KNISS REPORT

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### Council Report for May 8th, 2017 Meeting

#### COMMITTEES:

##### Finance and Budget Committee

- Reviewed accounts payable listing.

#### PORTFOLIOS/LIAISONS:

##### Lower Columbia Affordable Housing Society

- Acquisition Committee
- Reviewed the April Financial Statement

##### Arts, Culture and Heritage Portfolio

- I propose the Village make an offer to purchase the Stage/Trailer in Kaslo which I brought before Council recently. I recommend making an initial offer of \$1,500. I have funds with the May Days Committee which can be used to buy a new awning and tarp for it.
- The Village clock falls under the Heritage and Historic theme and I will be bringing in scaffolding to start taking the clock faces off to replace the necessary components.
- The old Moon Historic House on Main Street - I am awaiting quotes to move the house from its current location on the corner of Main Street and Laurier Avenue to the vacant lot across from the Village Office.

##### Spirit Events

##### Beaver Valley May Days

- A list of performers and time schedules will be available shortly.

#### OTHER

##### Association of Kootenay Boundary Local Governments Spring Conference - Rossland April 26-28, 2017

- I attended with Councillor Morissette and Councillor Ellison.
- I attended the Midas Fab lab tour. It is a great facility that can produce virtually any object that can be scanned or created on a computer.
- At the conference I was introduced to Wayne Lundeberg from the CBT and discussed the house project. He assured me that there is funding for this kind of project and there should be no problem in getting what we need.

Respectfully submitted,  
**Councillor Bert Kniss**



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## COUNCILLOR MORISSETTE REPORT

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### Council Report for the May 8 2017 Meeting

#### COMMITTEES/APPOINTMENTS:

##### Finance & Budget Committee

- No committee meetings this month
- Reviewed monthly payment schedule
- Met with Auditor Don Catalano in Mayor Cecchini's absence. As part of the audit he asked a few straight forward questions about Village operations; he had no concerns.

##### Personnel Committee

- No meetings held this month.

##### Lower Columbia Community Development Team

April 20, 2017

- Jan Morton repeated the poverty reduction presentation we heard at Council as a delegation to this meeting.
- Our Economic Development Officer Terry Van Horne has been selected as a board member on the BC Economic Development Committee as one of 8 directors from among 400 BC Economic Development Officials.

##### Lower Columbia Community Development Team - Tourism Committee

- I was set to host April's meeting in Council Chambers but it was cancelled this month.

##### Lower Columbia River Committee

- Our focus is the Beaver Creek Kiwanis Park
- Chamber is getting a price on a master plan for expansion of RV sites, boat launch improvements and potential new access road.
- Our next meeting will include a field trip to the park..

#### LIAISON/PORTFOLIOS:

##### East End Economic Development Service Review, RDKB

April 13, 2017

- Attended meeting, we all took a turn expressing our thoughts on the City of Trail leaving the service and developing their own contract.
- All Electoral Areas of the RDKB and member municipalities with the exception of Montrose and Fruitvale supported moving forward with Trails proposal/ultimatum.
- I expressed our concerns around not being able to find a way to collaborate on making the service continue as a regional service and Montrose strongly supported the same views.
- After much discussion we agreed to reserve our decision until we see Trail's proposed contract with the LCCDTS and their proposed contract with the RDKB (remaining 6).

### **Spirit Events**

- None held in March.

### **OTHER:**

Association of Kootenay Boundary Local Governments Spring Conference 2017, Rossland April 26-28, 2017

- Attended the full conference and as many seminars as possible.
- Found the greatest value in building stronger relationships with other local councillors and sponsors such as CBT, Columbia Power, Fortis, IPL, and ATCO.

### Potential Heritage Building

- I spoke with Kelvin Saldern from CBT last week about their new Heritage Grants with regard to the Moon heritage house. He was unsure of our eligibility for a grant for moving but directed me to call BC Heritage who is managing the CBT Heritage Grants Program for them. He also said if we were not eligible, he thought CBT could support us in the move anyway.
- I did call Heritage BC and they thought we would be eligible but they only do one intake/year and the timeline was too tight to pull it together for this year (deadline was May 4th).

### Poverty Reduction Plan

- I've heard the poverty reduction presentation three times in the past month and every time I hear it I think the Village of Fruitvale should look into the implications of becoming a living wage employer.
- Listening to these presentations is a waste of time if we do nothing; I think at the least we should explore if it is feasible for us.

Respectfully submitted,  
**Steve Morissette, Councillor**





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## REPORT:

**Date:** May 6, 2017  
**To:** Mayor and Council  
**From:** Chief Administrative Officer  
**SUBJECT: UPDATE ON DAVIS AVENUE RECONSTRUCTION PROJECT**

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### UPDATE:

#### Funding

- The grant application made to the Clean Water & Wastewater Fund for the drainage portions of the project were not approved. The water line replacements were approved however as part of the RDKB's water services application.
- As reported in the Administration report, the debenture funds were received, invested and will be utilized as necessary.

#### Land Acquisition

- Surveying is complete and appraisal of the potential partial land taking for the lower end of Davis is complete and provided to Council for consideration in the closed session following.
- In addition to the above, it has become evident that Watson Lane is not part of the Village, is not a registered easement, and as such, no work is anticipated for that area, including any future maintenance of the private land.

#### Design

- Urban Systems engineering staff is ready to present the designs for a Council session after the land acquisition issue is completed.
- A change in scope for Halifax Lane will result in some savings as no replacement work is needed on that section.

Respectfully submitted,  
Lila Cresswell,  
Chief Administrative Officer