

Minutes of the regular meeting of the Council of the Village of Fruitvale held on April 4, 2016 in the Council Chambers.

<u>Council Present:</u>	Mayor:	Patricia Cecchini
	Councillors:	James Ellison
		Bert Kniss
		Steve Morissette
		Tabatha Webber
<u>Staff Present:</u>	CAO:	Lila Cresswell
<u>Media Present:</u>		None
<u>Gallery:</u>		2 Public Members

CALL TO ORDER

Mayor Cecchini called the meeting to order at 6:35 PM.

ADOPTION OF AGENDA

2016-04-54

MOVED / SECONDED

THAT the agenda be adopted as presented.

CARRIED

DELEGATIONS, PRESENTATIONS & RECOGNITIONS – None Scheduled

ADOPTION OF MINUTES

- a. Minutes of the Public Hearing Regarding Zoning Bylaw 846, 2013 Amendment Bylaw 869, 2016 Held March 21, 2016

2016-04-55

MOVED / SECONDED

THAT the minutes of the Public Hearing regarding "Village of Fruitvale Zoning Bylaw 846, 2013 Amendment Bylaw 869, 2016" be adopted as presented.

CARRIED

- b. Minutes of the Regular Council Meeting Held March 21, 2016

2016-04-56

MOVED / SECONDED

THAT the minutes of the regular Council meeting held March 21, 2016 be adopted as presented.

CARRIED

CONSENT AGENDA

- a. "For Information Only" Correspondence Listing for April 4, 2016

2016-04-57

MOVED / SECONDED

THAT the "For Information Only" correspondence listing for the April 4, 2016 Council meeting be received and attached to the minutes of the meeting.

CARRIED

STAFF REPORTS

- a. Chief Administrative Officer's Report – attached to minutes

CAO Cresswell spoke to her report.

2016-04-58

MOVED / SECONDED

THAT the Chief Administrative Officer's report dated April 4, 2016 be received.

CARRIED

- b. Beaver Valley Youth Club Report - February/March

2016-04-59

MOVED / SECONDED

THAT the Beaver Valley Youth Club Report for February/March 2016 prepared by Youth Coordinator T Gallamore be received.

CARRIED

COUNCIL MEMBER AND COMMITTEE REPORTS

Council Member Reports

Councillor Ellison Report - attached to minutes

Councillor Ellison spoke to his report noting the parking issues that have arisen in the City of Trail and the postponement of the Pend d'Oreille Access Management Plan consultation to next year.

Councillor Kniss Report - verbal

Councillor Kniss reported that he attended the Lower Columbia Affordable Housing Society Annual General Meeting. He further noted that the affordable housing proposal in the Village of Fruitvale would not be going forward at this time. He reported that he had reviewed the accounts listing provided by staff. He reported that he attended the May Days planning meeting as well as the Scouts' dinner which was very pleasant.

Councillor Morissette Report - verbal

Councillor Morissette reported that as Acting Mayor he met with the auditors in the Mayor's absence. He noted they recommended a whistleblower policy be considered as many municipalities are implementing them. He further reported that he attended the Lower Columbia Community Development Committee (LCCDT) annual meeting and that the current executive was returned to office. He reported that the LCCDT Tourism Committee met but due to the short notice, he was unable to attend. A new Columbia River Committee was formed regarding the health of the river and improvements for tourism and recreational use. He attended the March Seniors' Luncheon representing the Mayor.

Councillor Morissette inquired regarding the state of the Waneta Dam Legacy Project and whether there is a potential to change the project to a wharf. Mayor Cecchini will report back.

Councillor Webber Report - verbal

Councillor Webber did not present a report due to her previous approved absence and family loss. She thanked Council for their expressed condolences.

Mayor Cecchini Report - verbal

Mayor Cecchini noted she had no report due to her absence for family concerns. She thanked Councillor Morissette for his able assistance in her absence.

RDKB Director Cecchini Report - verbal

Mayor Cecchini in her role as RDKB Director noted that she had been absent for family reasons but had attended the Board meeting by telephone. She reported that the provincial freeze on transit had been lifted and that she will request an RDKB staff member sit on the Executive Committee to represent the local region's concerns in future; she further noted that a Transit Service Review was underway. She reported that the Utilities budget was approved and that green waste service planning was

continuing. She reported that the Lower Columbia Initiatives Corporation Chair had resigned and the LCIC is currently recruiting members.

Councillor Ellison requested an update on the water generation project he previously requested the Utilities Committee to research.

Councillor Morissette noted that School District 20 was examining a proposal to withdraw from transit participation. He noted that a larger shelter at the Poleyard stop would be beneficial due to the large number of riders waiting.

2016-04-60

MOVED / SECONDED

THAT the Council Member reports be received as presented.

CARRIED

Committee of the Whole Recommendations

As there was no Committee of the Whole meeting held in March, there were no recommendations to be ratified.

**CORRESPONDENCE REQUIRING ACTION -
None**

UNFINISHED BUSINESS - None

NEW BUSINESS

a. Request for Approval of Beer Garden for Beaver Valley May Days

2016-04-61

MOVED / SECONDED

THAT Council grant permission for a beer garden to be held and managed by the Beaver Valley May Days Society during the annual May Days community festival as follows:

- Friday, May 27, 2016 from 5:00 PM to 8:00 PM;
- Saturday, May 28, 2016 from 11:00 AM to 8:00 PM
- Sunday, May 29, 2016 from 11:00 AM to 6:00 PM.

CARRIED

b. Beaver Valley May Days Society Service Provider Insurance (MIABC)

2016-04-62

MOVED / SECONDED

THAT the Beaver Valley May Days Society be offered Associate Member coverage under the Village of Fruitvale's Municipal Insurance Liability Policy on the proviso that an Agreement for event services be executed between the Village of Fruitvale and the Beaver Valley May Days Society on a perpetual basis and that the Agreement include that the cost of claim deductible and any premium increase due from the events be covered by the May Days Society and that the Village reserves the right to cancel the coverage at any time.

CARRIED

BYLAWS/POLICIES

a. Bylaw 869 - Zoning Bylaw 846, 2013 Amendment Bylaw 869, 2016

2016-04-63

MOVED / SECONDED

THAT "Village of Fruitvale Zoning Bylaw 846, 2013 Amendment Bylaw 869, 2016" be read a third time.

CARRIED

2016-04-64

MOVED / SECONDED

THAT "Village of Fruitvale Zoning Bylaw 846, 2013 Amendment Bylaw 869, 2016" be reconsidered, finally passed and adopted pursuant to the Local Government Act, [RSBC 2015], Chapter 1, Part 14, Division 5, Section 480.

CARRIED

OPEN DISCUSSION

Park Update - Mayor Cecchini reported that the design had been marked out for the grading and paving in the upcoming weeks and that the main costs to the Village after donations and sponsorships would be man hours and equipment use.

NOTICE OF MOTION - NONE

QUESTIONS FROM THE MEDIA/PUBLIC RELATED TO AGENDA ITEMS

In response to a question from the public regarding the location of the new park, Mayor Cecchini identified the leased wide grassed corridor between Eastview and the Poleyard north of the railway track.

IN CAMERA SESSION

a. Closed Meeting Authorizing Resolution

2016-04-65

MOVED / SECONDED

THAT Council move to closed session under Community Charter Section 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

Council closed the meeting to the public at 7:28 PM.
Council returned to open session at 7:58 PM.

b. Items to be Reported from Closed Session

2016-04-66

MOVED / SECONDED

THAT Council authorized expropriation of two rights of way for drainage purposes across property at 1948 Columbia Gardens Road.

CARRIED

ADJOURNMENT

2016-04-67

MOVED / SECONDED

THAT the meeting be adjourned at 7:59 PM.

CARRIED

Mayor

Certified Correct:

Chief Administrative Officer

FOR INFORMATION ONLY LISTED ITEMS

FOR APRIL 4, 2016 REGULAR COUNCIL MEETING

1. Letter from the Honourable Mary Polak, Minister of Environment dated March 30, 2016 regarding the Water Sustainability Act now in effect.
2. Email from Gordon Ruth, Auditor General for Local Government dated March 29, 2016 regarding:
 - a. the AGLG Annual Service Plan for 2016/17-2018/19
 - b. the AGLG Audit Report – City of Campbell River; Regional District of Fraser-Fort George
3. Federation of Canadian Municipalities (FCM)
 - a. FCM News March 11, 17, 18, 31 2016
4. Union of BC Municipalities (UBCM)
 - a. The Compass –March 9, 16, 30, 2016
 - b. Letter from Murry Krause, Chair, First Nations Relations Committee, dated March 11, 2016 regarding Resolution 2015-B111 National Inquiry on Missing and Murdered Aboriginal Women
5. Committee Report from the Association of Kootenay Boundary Local Governments dated March 30, 2016 regarding AKBLG Nominations
6. Letter from the Welcome to Kootenay Country Committee dated March 29, 2016 regarding the 'Welcome to Kootenay Country' booth at the 2016 FCM Convention
7. Notice from the City of Fort St. John regarding the registration for the 2016 BC Mayors' Caucus May 1-3, 2016 in Fort St. John
8. Regional District of Kootenay Boundary Building Permit Statistics to the end of February, 2016
9. Newsletter dated March 2016 from the West Kootenay-Boundary Regional Hospital District
10. Board Highlights dated Spring 2016 from the Municipal Insurance Association of BC
11. Letter from Neil Muth, President and Chief Executive Officer, Columbia Basin Trust regarding the Water Smart program
12. Newsletter from the Columbia Basin Trust dated March 2016
13. Newsletter from the Southern Interior Development Initiative Trust dated March 31, 2016
14. Announcement from Joan Chess, Program Manager, Smart Planning for Communities regarding their research project exploring the status of implementing community sustainability plans
15. Information regarding the upcoming Water, Drought and Climate Change "Hot and Bothered in the Kootenays" event and workshops April 22 and 23, 2016 in Nelson, BC
16. Thank you card from Barry and Maria DeJong



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

CAO REPORT

January 2, 2016 Council Meeting

Finance

- The first Asset Management Planning Grant (UBCM/Province of BC) project was completed, the claim was submitted and approved and funds will be received shortly (\$3000 grant, full project \$6300). The report is included on the agenda for Council receipt.
- A second Asset Management Provincial Infrastructure Planning Grant 2016 was submitted as authorized by Council and was successful for the Asset Management Data Quality Review and Risk Framework Methodology Development (\$7000 grant, full project \$14,000). The Asset Management Project is undertaken by the Deputy Financial / Deputy Corporate Officer.
- The sewer user fees and garbage fees increases will be presented for Council review and subsequently appropriate bylaws prepared.

Human Resources

- Public Works has one employee off on extended medical leave; the PW Foreman and I will monitor the work level and hire a temporary worker when it becomes necessary.
- Jacqueline McLarry has completed her probationary period as Finance Specialist and is a permanent full time staff member now.

Planning

- There are potentially two Board of Variance hearings currently awaiting scheduling.
- There are a number of non-compliant constructions that still outstanding with RDKB Building Inspectors and I anticipate that several of them will result in Section 57 Notices on Property Titles.
- The South Columbia Search & Rescue Society Development Permit Area application for Phase 1 of their anticipated building alteration is complete and registered and I have forwarded the necessary information requested by the RDKB Building Department. The Building Permit is almost complete for issuance.
- The sign permit for Subway was issued and I understand the new sign has been ordered and is in transit and I have asked for an installation date.
- The retroactive Development Permit Area Application for façade alterations at the Historic Fruitvale Pub (and subsidiary business "Burgervale") is complete and registered and I have forwarded the information to the RDKB Building Department.
- I have contacted the consultants that were retained for the Zoning Bylaw development and requested a work program and quote for development of an additional commercial/residential zone in the Village Centre area.
- The higher volume of planning/zoning/development inquiries continues resulting in a great deal of my time with counter, in person meetings, letter and telephone responses. I intend to allocate funds from Administration to Planning in the 2016 budget to recognize this.
- A significant amount of my time continues to be spent on statutory rights of way negotiations and legal documentation, mainly for drainage works.

Other

- Bylaw Enforcement
 - Complaints and action requests in December have been illegal boulevard parking, plowing, road access impediments, property standards, and temporary structures.
- BV Water Service

- I reviewed the draft Operations Service Agreement proposed between RDKB and the Village of Fruitvale with the RDKB Manager of Infrastructure and Sustainability in December. He will take those concerns to his supervisor at RDKB for further discussion.
- The “Long Term Water Strategy” project required some of my time for meetings and research work to assist RDKB staff and consultants.
- Proclamations – none at present
- Sewer
 - Construction continues well. We are experiencing some delay in receiving some specialized equipment currently.
 - A Review Request was submitted to WorkSafeBC with regard to the order placed for fencing by the local WorkSafeBC Inspector and the process is underway. The Employers Advisor for WorkSafeBC will represent the Village in the proceedings and the decision date is likely April. In the meantime, the cost of complying with the fencing order will be approximately \$90,000 and must be included in the preliminary budget.
 - We have experienced some emergency sewer replacement works in late December and the costs may be significant due to excavation and timing.
- Snow Plowing/Clearing
 - We have experienced some damage to private property from the snow equipment and likely an insurance claim will follow.
 - Some businesses in the downtown area have requested that no sanding take place on sidewalks as it tracks into their premises. We are responsive to their requests and working with them to make the necessary changes.

Respectfully submitted,
Lila Cresswell, CAO



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In the "HEART OF THE BEAVER VALLEY"

COUNCILOR ELLISON REPORT

Council Report for April 4, 2016 Meeting

COMMITTEES/APPOINTMENTS:

Chamber of Commerce

- Attended Chamber meeting and they have dealt with the downtown parking issues raised by the business in Trail

LIAISON/PORTFOLIOS:

Trails

- A news release put out by the Provincial Government stated that they have put the Access Management Area plan for the Pend d'Oreille on hold for 18 months for further study and consultation

Spirit Events

- None at this time

OTHER:

- Attended "Seniors Lunch" to meet Richard Cannings, MP for South Okanagan – West Kootenay. Also in attendance was Diana Lockwood, Councillor for Village of Salmo.

Respectfully submitted,
James Ellison, Councilor