

Minutes of the Regular Council meeting of the Council of the Village of Fruitvale held on July 8, 2019 in the Council Chambers.

Council Present:	Mayor:	Steve Morissette
	Councillors:	Vickie Fitzpatrick Bert Kniss Lindsay Kenny Bill Wenman
Staff Present:	Office Assistant:	Karen Halifax
Staff Absent:	Manager of Finance and Corporate Services:	Kelli Tuttle
Media Present:		Nil
Gallery:		6 Public

CALL TO ORDER

Mayor Morissette called the regular meeting to order at 6:17 pm.

ADOPTION OF AGENDA

2019-07-08-01

MOVED Wenman / SECONDED Fitzpatrick

THAT the agenda be amended with the addition to New Business b) Acting Chief Administrative Officer AND FURTHER THAT the agenda be approved as amended.

CARRIED

DELEGATIONS, PRESENTATIONS & RECOGNITIONS

a. LCIC Delegation - Terry Van Horne, Wes Startup and Bill Van Beek

T. Van Horne, Executive Director, Lower Columbia Initiatives Corporation (LCIC) spoke on the Rural Dividend Fund, marketing initiatives and the sustainability of the Lower Columbia Initiatives Corporation programs.

She explained there are three key strategies of the LCIC:

1. Provincial Nominee Program - In March it was announced Nelson, Castlegar, Trail and Rossland would be participating in the new Provincial Nominee Program Entrepreneur Immigration Regional Pilot, and last month it was announced that the West Kootenay would be part of a Rural and Northern Immigration Pilot. She said there has been some negative feedback from the public saying jobs should be for the local workers. She stressed that it is **skilled** workers that are being targeted for this program and the workers they are looking for would be filling spots that have gone unfulfilled locally. To qualify for this program, there are several requirements for the immigrants to meet and the LCIC is in charge of selecting the immigrants that will fit into the area.
2. Imagine Kootenay Program - This is a collaborate approach to market local businesses globally. Free advertising is provided to local businesses wanting to diversify or sell. So far, four businesses have been sold through this program.
3. Metal Tech Alley - Metal Tech Alley was created with the input and engagement of multiple stakeholders, citizens, business leaders and community officials, including funding from the Government of British Columbia through the Rural Dividend Funds Program as a collaborative approach to reflect the key assets and characteristics of our entire region. This area is a hotbed of metallurgical and intelligent materials science, industrial matter recycling and emerging breakthrough technologies in Big Data and Internet of Things (IoT) and it can all be showcased through Metal Tech Alley.

Bill Van Beek, Chairman, Lower Columbia Community Development Team Society (LCCDTS), spoke on the long-term funding of the LCIC/LCCDT. Currently funding is in place until the end of 2020. Shareholders are wanting to renew funding contracts for a longer period, five years, for the stability of the program. With the success of the programs, one more staff member is required. An increase in funding will be required for this.

Wes Startup, Board Chair, Lower Columbia Initiatives Corporation, spoke on the operation of the LCIC. The core funding comes from the East End Communities. Currently the extra work is being performed by a staff member at Metal Tech Alley. Should the funding increase be approved, this staff member will be brought over to the LCIC.

Mr. Startup explained that the increase in funding would come from the East End Communities' 2021 budget however, commitment to the increase is being sought in 2020.

The delegation thanked council for their time and left the meeting at 6:40 pm.

- b. Rick Marrandino - 30 Park Avenue

Mr. Marrandino attended the meeting to discuss the situation he is in with respect to development of the property located at 30 Park Avenue. He explained that he wants to live in a 32' travel trailer while building a home. He is a certified red seal carpenter and wants to build his own home however he is required to obtain an owner/builder license. He has registered to challenge the exam but has not been given a date to write it. He is unable to obtain a building permit until he receives the owner/builder license. He is at a stand-still due to processing times. He connected to the Village services, but the services have been capped off by public works at the direction of the Village's Chief Administrative Officer. He feels as though the Village is stonewalling him at every turn.

Mayor Morissette advised that the Acting Chief Administrative Officer will investigate the pertinent bylaws and suggested that Mr. Marrandino obtain his owner/build license and building permit then come back to the Village with a timeline of the build.

Mr. Marrandino thank council and left the meeting at 7:00 pm.

ADOPTION OF MINUTES

a. Minutes of the Public Hearing held on June 10, 2019

2019-07-08-02

MOVED Kenny / SECONDED Fitzpatrick

THAT the minutes from the Public Hearing held on June 10, 2019 be adopted as presented.

CARRIED

b. Minutes of the Regular Council Meeting held on June 10, 2019

2019-07-08-03

MOVED Kenny / SECONDED Fitzpatrick

THAT the minutes of the Regular Council meeting held on June 10, 2019 be adopted as presented.

CARRIED

c. Minutes of the Seniors' Gym Committee Meeting held June 19, 2019

2019-07-08-04

MOVED Kenny / SECONDED Fitzpatrick

THAT the minutes from the Seniors' Gym Committee meeting held June 19, 2019 be amended by removing the date of the next meeting AND FURTHER THAT the minutes be adopted as amended.

CARRIED

d. Minutes of the Committee of the Whole meeting held on June 24, 2019

2019-07-08-05

MOVED Kenny / SECONDED Fitzpatrick

THAT the minutes of the Committee of the Whole meeting held on June 24, 2019 be adopted as presented.

CARRIED

CONSENT AGENDA

a. For Information Only Items - July 10, 2019

2019-07-10-06

MOVED Fitzpatrick / SECONDED Kenny

THAT the "For Information Only" correspondence listed to July 10, 2019 be received and that the listing be appended to the minutes for record.

CARRIED

STAFF REPORTS

a. Chief Administrative Officer Report

2019-07-08-07

MOVED / SECONDED

THAT the report from K. Tuttle, Acting Chief Administrator dated July 5, 2019 be received as presented.

CARRIED

b. BV Youth Action Network (BVYAN) Coordinator Report

2019-07-08-08

MOVED / SECONDED

THAT the report from T. Gallamore, BV Youth Action Network (BVYAN) Coordinator, be received as presented.

CARRIED

c. Beaver Valley Age Friendly Report

2019-07-08-09

MOVED Kenny / SECONDED Fitzpatrick

THAT the report from J. Fowler, BV Age Friendly Coordinator dated July 8, 2019 be received as presented.

CARRIED

d. Items to do from Previous Council Meetings

2019-07-08-10

MOVED Kenny / SECONDED Fitzpatrick

THAT the Items to do from Previous Council Meetings list be received.

CARRIED

COUNCIL MEMBER AND COMMITTEE REPORTS

Councillor Vickie Fitzpatrick

Councillor Fitzpatrick reported that a new Collective Agreement between the Village of Fruitvale and CUPE Local 2087 has been ratified; she attended the Beaver Valley Seniors' Branch 44's 60th Anniversary luncheon on June 14, 2019. It was a great event and she was honoured to attend this very special event.

Councillor Bert Kniss - No report

Councillor Lindsay Kenny

Councillor Kenny verbally reported that she attended the Beaver Valley Youth Action Network Leadership Graduation Ceremonies and handed out certificates to the graduates. It was a nice celebration for the youth and their families.

Councillor Bill Wenman- No report

Mayor Steve Morissette

Mayor Morissette verbally reported that he has been busy with personnel issues; he attended the Seniors' Gym Committee Meeting and the next one will be held late summer; the June Mayor's Coffee was held at Rualla Cafe with only two people in attendance, the next Mayor's Coffee will be held in September; he reminded staff to register Councillor Fitzpatrick, Councillor Kenny and himself for the upcoming UBCM Convention and to set-up meetings with Premier Horgan, Deputy Premier Carol James, the Honourable Selina Robinson, Minister of Municipal Affairs and the Honourable Katrine Conroy, Minister of Children and Family Development to discuss the demolition of the former Beaver Valley Middle School building.

RDKB Director Steve Morissette - No report

2019-07-08-11

MOVED Wenman / SECONDED Fitzpatrick

THAT the Council member reports be received as presented and appended to the minutes as available.

CARRIED

Committee of the Whole Recommendations - None

CORRESPONDENCE REQUIRING ACTION

- a. Letter from Premier Horgan dated June 10, 2019 regarding cabinet minister meeting requests during UBCM

2019-07-08-12

MOVED Kenny / SECONDED Fitzpatrick

THAT Council receive the letter from Premier John Horgan dated June 10, 2019 regarding cabinet minister meetings during the UBCM Convention AND FURTHER THAT staff be instructed to arrange a meeting time with Premier Horgan.

CARRIED

- b. Letter from Selina Robinson, Minister of Municipal Affairs and Housing dated June 10, 2019 regarding meeting with her at the UBCM Convention

2019-07-08-13

MOVED Kenny / SECONDED Fitzpatrick

THAT the letter dated June 10, 2019 from Selina Robinson, Minister of Municipal Affairs and Housing regarding a meeting with her at the UBCM Convention be received AND FURTHER THAT staff be instructed to arrange a meeting with Minister Selina Robinson.

CARRIED

- c. Safety Concerns on Caughlin Road from M. Borsato

2019-07-08-14

MOVED Kenny / SECONDED Fitzpatrick

THAT staff be instructed to send a letter to Mr. Greg Kinnear at the Ministry of Transportation with the safety concerns raised by M. Borsato and asking the Ministry of Transportation to consider lowering the speed on the RDKB Area A portion of Caughlin Road to 30 km/h to coincide with the speed inside the Village of Fruitvale boundaries AND FURTHER THAT Mayor Morissette raise the concerns to the Regional

District of Kootenay Boundary, if necessary, AND FURTHER THAT staff send a letter to M. Borsato outlining the steps taken to address her safety concerns.

CARRIED

d. Environmental Concerns from K. Tichauer

2019-07-08-15

MOVED Kenny / SECONDED Fitzpatrick

THAT staff be instructed to reply to K. Tichauer with regards to her environmental concerns AND FURTHER THAT staff forward her concerns to the Regional District of Kootenay Boundary with regards to green waste disposal and the costs to dispose of green waste at the McKelvey Creek Landfill Site.

CARRIED

e. Request to burn from H. Hamer, Property Manager, Camp Tweedsmuir

2019-07-08-16

MOVED Kenny / SECONDED Fitzpatrick

THAT Council give permission to H. Hamer, Property Manager, Camp Tweedsmuir to burn the debris piles from the removal of dangerous trees and brush cutting at Camp Tweedsmuir sometime in the month of November 2019 under the following conditions:

- There are no open burning prohibitions in place by the BC Wildfire Service,
- There is someone on-site maintaining the burn piles while the burning is taking place,
- Fire hoses and shovels are available while the burning is taking place,
- The area in and around the burn is wet down before the debris piles are lit.

CARRIED

UNFINISHED BUSINESS

a. Village of Fruitvale Council Strategic Plan

2019-07-08-17

MOVED Wenman / SECONDED Fitzpatrick

THAT Council by resolution approve the implementation of the "Village of Fruitvale, Council Strategic Plan 2019 – 2022" document AND FURTHER THAT Council direct administration to administer Council's strategic goals and priorities through operational tasks and procedures.

CARRIED

NEW BUSINESS

- a. BC Rural Dividend Fund - Village of Fruitvale Re-branding Strategy

2019-07-08-18

MOVED Kniss / SECONDED Fitzpatrick

THAT Council support the Village of Fruitvale Re-Branding Strategy Project;

AND FURTHER

THAT Council direct administration to prepare the application and apply to the BC Rural Dividend Program for the Village of Fruitvale Re-Branding Strategy Project.

CARRIED

- b. Appointment of Acting Chief Administrative Officer

2019-07-08-19

MOVED Wenman / SECONDED Fitzpatrick

THAT Kelli Tuttle be appointed as Acting Chief Administrative Officer with all the authority of the Chief Administrative Officer as per the Village of Fruitvale Officer Establishment and Delegation of Powers Bylaw 848,2013.

CARRIED

BYLAWS/POLICIES

- a. Development Variance Permit Application #2019-04 - 19 Evergreen Avenue

2019-07-08-20

MOVED Fitzpatrick / SECONDED Kenny

THAT the Development Variance Permit application request from K. & G. De Wit, 19 Evergreen Avenue to reduce the front setback requirement from 6 meters to 3 meters from the front lot line with the front porch as the starting point; both the front porch and the garage receive a reduced setback of 1.5 meters (or 33% for the porch and 25% for the garage) be approved.

CARRIED

- b. Repealing Bylaw No. 910, 2019 - First, Second & Third Reading

2019-07-08-21

MOVED Kniss / SECONDED Fitzpatrick

THAT the Village of Fruitvale Repealing Bylaw No. 910, 2019 be read a first, second and third time.

CARRIED

c. Bee Keeping Bylaw No. 911, 2019 - First, Second and Third Readings

2019-07-08-22

MOVED Fitzpatrick / SECONDED Kenny

THAT Village of Fruitvale Bee Keeping Bylaw No. 911, 2019 be read a first, second and third time.

CARRIED

OPEN DISCUSSION (10 MINUTE LIMIT)

NOTICE OF MOTION

**QUESTIONS FROM THE MEDIA/PUBLIC
RELATED TO AGENDA ITEMS**

IN CAMERA SESSION

ADJOURNMENT

2019-07-08-23

MOVED Fitzpatrick / SECONDED Kenny

THAT the meeting adjourn at 7:16 pm.

CARRIED

Mayor

Certified Correct:

Chief Administrative Officer



THE CORPORATION OF
THE VILLAGE OF FRUITVALE

In the "HEART OF THE BEAVER VALLEY"

Date: July 8, 2019
To: Mayor and Council
From: Kelli Tuttle, Acting CAO
SUBJECT: CAO Report

Introduction and Analysis:

The CAO Report to Council provides information on the operations of the Village to July 8, 2019.

1. Uncollected tax payments at the end of the tax payment deadline of July 2, 2019 amount to \$225,274 out of total collections of \$960,289 or 23% of total taxation revenue.
2. The Village Annual Meeting was to be held by June 30, 2019 after publicizing the Village Annual Report for 14 days. The Annual Report has not yet been prepared due to organizational changes taking place at the Village. The report will be prepared for public review by July 31, 2019 with the Annual Meeting planned for a date approximately August 15, 2019.
3. After having problems with the computer network router, a new upgraded router has been installed at the Village office. The new router has allowed the Village to implement a guest wifi connection which will provide easier access to the internet by Council and other guests. The new router will also ensure better connection to the internet which ensures access to the wireless debit machine is more reliable.
4. Currently the Village has been deferring maintenance on pumps at the three sewer lift stations due to the lack of confined space entry procedures required by Worksafe BC in order to enter the lift stations. Procedures are now in place for the Main Lift Station and once a practice drill is completed, the Village will be allowed entry into the Main Lift Station to maintain pumps and perform other maintenance at the station. Unfortunately, during the recent practice drill, the gas detector failed. A loner from the Village of Montrose also failed

and the drill had to be cancelled. This has identified that the Village requires a second detector. In the event of an emergency at any of the lift stations, it is important to have functioning equipment and having backup equipment ensures emergency entry is possible.

5. Landscape work on Davis Avenue is substantially complete.
6. Canco has removed trees along the boulevard in front of the service station. While the Village maintains these trees are on Village property, the land owners are maintaining the trees were on private property. Canco is working to maintain their landscaping similar to Village landscaping along mainstreet, but further investigation is needed to prove ownership of the trees and whether or not the trees should be replaced.

Current priorities:

1. Preparing the Annual Report,
2. Reviewing all emails and open items and issues,
3. Meeting with employees regarding workplans and operational priorities including BV Youth and Age Friendly Coordinators,
4. Reviewing budget variance reports with responsible employees,
5. Reviewing the Middle school application for funding support,
6. Reviewing and pushing forward on the Beaver Lift Station confined space entry and enabling pump maintenance in the lift station which has been deferred for over a year,
7. Ensuring a successful confined space entry at the Main Lift Station in August,
8. Reviewing Canco landscaping and tree removal,
9. Preparing Rural Dividend Program application,
10. Reviewing job descriptions of all employees,

Recommendations:

THAT Council receive the report for information

Alternatives: N/A

Budget Impacts – N/A

Bylaw/Policy – N/A



THE CORPORATION OF
THE VILLAGE OF FRUITVALE
In the "HEART OF THE BEAVER VALLEY"

REPORT:

Date: September 4, 2019
To: Councillor Youth Liaison Portfolio
From: Tammy Gallamore, Youth Coordinator
SUBJECT: Beaver Valley Youth Action Network (BVYAN)

The following is a summary report of the BVYAN events for the months of July, August and September 2019.

July 3, 2019 – Kokanee Mountain Zipline. 18 Youth and 2 Adult Volunteers went ziplining. It was an incredible experience flying high above Kokanee Creek the view was breathtaking. The whole experience was amazing, and after we went to Lakeside Park in Nelson for some pizza.

July 2019 – Worked on changing over new logo and converting all communication tools to reflect Beaver Valley Youth Action Network.

Aug 15, 2019 – Submitted the annual report for year 3 of your Basin Youth Network funding that was due August 15th, 2019 for activities from July 1, 2018 to June 30, 2019. The report reflects the priorities and budget as laid out in the approved year 3 workplan submitted in the spring of 2018. Submission and approval of the report triggers the final payment of your CYN's first 3-year contribution agreement.

September 2019 – Preparing new pamphlets and setting up presentations at Fruitvale Elementary and JL Crowe schools.

September 14, 2019 – *BE in BV*, Saturday, September 14, 2019 10:00am-2:00pm. BVYAN will be in attendance at the *BE in BV* event.

Respectfully submitted,

Tammy Gallamore
BV Youth Club Coordinator



*THE CORPORATION OF
THE VILLAGE OF FRUITVALE
In the "HEART OF THE BEAVER VALLEY"*

COUNCILLOR FITZPATRICK REPORT

Council Report for Council Meeting held on July 8, 2019

COMMITTEES:

Affordable Housing Committee (with Councillor Kniss) – Nothing to report

Personnel Committee (with Mayor Morissette and Councillor Kniss) – Bargaining is completed.

PORTFOLIOS/LIAISONS:

Seniors' Engagement – Nothing to report

Spirit Events (with all Council) - No report

Special Events (with Councillor Kenny) - No report

Downtown Businesses (with Councillor Wenman) – No report

OTHER

I was invited to attend Beaver Valley Branch 44 60th Anniversary luncheon on June 14, 2019. This was a great event I was very honoured to attend this very special event!

Respectfully submitted,

Councillor Vickie Fitzpatrick